

DU-COMM

DuPage Public Safety Communications

420 N. County Farm Road, Wheaton, IL 60187

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www.ducomm.org



FIRE OPERATIONS SUBCOMMITTEE MINUTES

Thursday, August 21, 2025 – 8:00 Hours

DU-COMM, 420 N. County Farm Road, Wheaton, IL 60187

1. Call to Order

Chief Fors called the meeting to order at 08:01 hours.

Chief William Gabrenya	Bartlett	Chief Kevin Fleege	Oak Brook
Chief Matthew Beyer	Bloomingtondale	Chief Johnny Turkovich	Oak Brook Terrace
Chief Rob Schultz (left 9:20)	Carol Stream	Chief Tim Smeltzer	Roselle
Chief James Lahanis	Darien-Woodridge	Chief Steve Stapleton	Villa Park
Chief Scott Spinazola	Downers Grove	DC Brandon Mitsuka	Villa Park
DC Steve Reynolds	Elmhurst	Chief Jeffery Keefe	West Chicago
Chief Rich Cassady	Glenside	DC Ric Ciszewski	West Chicago
DC Jeff Buccola	Glenside	Dc Pete Vassios	Wheaton
Chief Eric Fors (Chair)	Hanover Park	Chief Steve Evans	Winfield
DC Scott Gray	Lisle-Woodridge	Chief Rick Sanborn, Jr.	York Center
Chief Rick Sander	Lombard	DC Bret Mowery	York Center
DC George Hyland	Lombard		

Absent: Chief Dave Godek - Clarendon Hills; Chief Chris Clark - Glen Ellyn; Chief J. Pindelski – Hinsdale; Chief Andy Dina – Warrenville

Staff: Deputy Director Tyler Benjamin, Training Manager Schretter, QA Manager Ryan Miller, OM MJ Martin, OM Steve Pirog, MIS Manager Erik Roberts, TS Manager Erik Maplethorpe, Executive Secretary Kim Regalado

2. Public Comment

- None.

3. Approval of Meeting Minutes:

A. June 12, 2025

Chief Keefe made a motion to approve the June 12, 2025 minutes, and Chief Stapleton seconded. Motion approved by unanimous voice vote.

4. Peer Review

- None

5. Reports

A. Staff

- Argonne
 - The process is progressing to bring Argonne on as client.
- Talkgroups Sponsorship Letter
 - The sponsorship letter is to support DU-COMM's access to agency talkgroups.
 - DU-COMM is programming our own radios and is seeking an MOU with the ETSB to access the talkgroups Starcom has assigned to them.
 - The letter was emailed by Director Robb previously and letters are available at this meeting or can be returned via email.

B. ETSB

The committee discussed:

Bartlett FPD • Bartlett PD • Bloomingtondale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

- **IGA Process**

- Several agencies have already signed agreements.
- Committee consensus supports a unified master agreement approach to reduce duplication and liability concerns.
- Committee emphasized urgency in resolving these questions so that radios can be distributed without delay and potential operational risks.
 - Safety issue needing to change the battery 3 times a shift.
 - The radios to be issued are already 5 years old.
- Proposal for a special call meeting if needed to approve final IGA and authorize radio release.
- The last actionable update explained agencies need to notify ETSB if they want to be included in an overarching IGA through DU-COMM.
- The Committee requests future updates on this issue.
- Next steps pending Attorney's review.

- **Mobile Radios**

- Discussion on ETSB's request to return the radios, antennas, and holsters but do not currently have a replacement. Determined only notifying that they would need to be returned when replacements are received.
- Who pays for the installation and reinstallation?
- Does the new mobile come with an antenna?
- ETSB is planning to place the order, so if you want a different product because of the size variance can change where and how the new radio can be installed contact ETSB.
 - Chief Spinazola advised he spoke to ETSB, and agencies can swap radios at the next Fire Standardization meeting.
 - Can place a Zendesk ticket for batteries, antennas or mic needed for the old radios until the new radios are rolled out.
- The testing window has ended. Do not continue to use the demo radios.
- There are a lot of questions that need to be discussed in Fire Standardization or Fire Focus. Chief Fors will reach out to Chief Clark if he would contact ETSB with the questions directly.

- **Invite ETSB to Fire Ops meeting?**

- An agency asks a question through Zendesk, and no other agency gets the answer.
- Many agencies may be asking the same question.
- Chair Fors will discuss with Director Robb the possibility of inviting ETSB staff to meetings as needed.

C. MABAS Divisions (2, 10, 12, 13, 16)

- No updates.

D. Apparatus Changes

- No update.

6. Committees

A. Fire Standardization Committee

- No update. Meeting today after this meeting.

B. Fire Focus

- No update.
- Chief Fors will update Chief Clark about discussions at this meeting.

7. Old Business

- None.

8. New Business

DU-COMM

A. EFD Protocol

QA Manager Miller noted

- The updates were included in the packet which Fire Standardization had reviewed.

Chief Keefe made a motion to approve the EFD Protocol, and Chief Lahanis seconded. Motion approved by unanimous voice vote.

B. Board-Up List Approval

- The Board-Up review panel reviewed 14 companies.
- Questions:
 - Some companies stated they verified employee backgrounds without providing the documentation. They completed an affidavit.
 - Are 14 companies too many? Requests are rotated and companies have not complained.
- Please let the committee know if any issues are identified with a Board-Up company.

Chief Keefe made a motion to approve the Board-Up List, and Chief Fleege seconded. Motion approved by unanimous voice vote.

C. Board-Up Policy Approval

- The policy was updated: 3-person approval group (appointed in April), and the fee increased from \$250 to \$300, and Fire Ops will approve the list at the June meeting.

Chief Cassady made a motion to approve the Board-Up Policy, and Chief Keefe seconded. Motion approved by unanimous voice vote.

D. LiveMUM Presentation

- Slides provided in the packet were reviewed by the LiveMum representative.
- What is important to understand and not discussed in the presentation is how LiveMum works with outside agencies to provide coverage.
- Our goal is to have everybody understand it to have enough information, to know what questions to ask as to why this happened or why that didn't happen.
- LiveMUM works and does what it is supposed to do but has it been consistent?
 - We want to review incidents to see if LiveMum's recommendations are appropriate.
- Learned today there can be further customization based on an individual agency's needs. Chief Lahanis created a Zendesk ticket asking about making individual changes.
- There may be other tools to make the system better than it is today.
- Agencies can view LiveMUM on their MDTs on the scene.
- Create a Zendesk ticket if you do not have access to the system.

9. Other Business

A. PURVIS

- Chief Fors demonstrated on Monday.com how to complete a PURVIS update.

10. Adjournment

Chief Evans made a motion to adjourn the meeting and Chief Smeltzer seconded. The motion was approved by voice vote. Meeting adjourned at 11:03 hrs.

The next Fire Operations Subcommittee meeting is October 16, 2025 – 8:00 a.m. at DU-COMM.

Respectfully submitted,

Kimberly Regalado

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