

DU-COMM

DuPage Public Safety Communications
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DU-COMM Finance Subcommittee Meeting

Tuesday, April 8, 2025 – 2:00 p.m.

Administrator Guttman called the meeting to order at 2:02 p.m.

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|--------------|--|-----------------------|
| 1. Roll Call | Administrator Michael Guttman | City of West Chicago |
| | Administrator Evan Walter | Village of Burr Ridge |
| | Manager James Grabowski | City of Elmhurst |
| | Manager Kathleen Gargano (<i>arrive 2:21</i>) | Village of Hinsdale |
| | Director of Finance Tom Dahl | Village of Roselle |
| Absent | Chief Geoff Pretkelis - Bartlett PD; Manager Juliana Maller - Village of Hanover Park | |
| Staff | Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, Executive Secretary Regalado | |
| Guests | Mission Critical Partners (MCP)(virtual): Jackie Mines, Pat Cronin, Steve Badgio | |

2. Public comment
None.

3. Approval of Minutes
A. November 12, 2024

Manager Grabowski made the motion to approve the November 12, 2024 minutes and Administrator Walter seconded. The motion was approved by a unanimous voice vote.

5. Old Business

A. Contract Agency Options

- The Finance Subcommittee is considering the financial implications and logistical challenges of adding a contract agency.
- There are funding questions that need to be answered, specifically regarding if an agency is federally funded.
- Forest Preserve District: No new updates
- There was a discussion about DU-COMM's capacity for growth, particularly regarding the potential addition of the Forest Preserve District, with concerns raised about current staffing levels and the impact of recent reorganizations.

B. MIS/IT RFP Draft/Update

- Mission Critical Partners (MCP) were available for questions.
- The committee discussed the proposal evaluation and award process, specifically the weighing of references.
- Currently scheduled, the RFP will be released the week of April 21st and proposals are due by May 20th, with interviews to follow.
- A summary of the proposals and interview results will be presented at the June 6th meeting.
- Two changes were made to the RFP draft:
 - Reallocation of the 5% weighing from references to one of the top two evaluation matrix items.
 - Inclusion of a statement encouraging alternative staffing models in proposals.

6. New Business

A. Staffing Update:

DU-COMM

- DU-COMM has 74 telecommunicators, with one more starting next week, bringing the total to 75 out of 99 authorized.
- Operations Managers are fully staffed, with two in training. Requested over hire of one OM in preparation for internal hiring Senior Manager Operations.
- The search for a Senior Manager Operations is ongoing, with internal interest.
- The Finance Clerk is retiring, and interviews for a replacement are in process.

7. Other Business

B. The next meeting is scheduled for June to review the RFP results.

8. Adjournment

At 2:29 p.m. Administrator Walter made a motion to adjourn the meeting and Director of Finance Dahl seconded. The motion was approved by a unanimous voice vote. Meeting adjourned.

Respectfully submitted,

Kimberly Regalado

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