

DU-COMM

DuPage Public Safety Communications

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www.ducomm.org



DU-COMM Finance Subcommittee Meeting

Tuesday, February 13, 2023 – 2:00 p.m.

Administrator Guttman called the meeting to order at 2:00 p.m.

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|--------------|-------------------------------|-------------------------|
| 1. Roll Call | Administrator Michael Guttman | City of West Chicago |
| | Administrator Evan Walter | Village of Burr Ridge |
| | Manager James Grabowski | City of Elmhurst |
| | Manager Juliana Maller | Village of Hanover Park |
| | Director of Finance Tom Dahl | Village of Roselle |
| | Deputy Chief Steve Demas | Lisle-Woodridge FPD |

Staff Interim Director Krull, Executive Secretary Keifer, Executive Secretary Regalado

2. Public comment

3. Approval of Minutes

A. November 14, 2023

DC Demas made the motion to approve the November 14, 2023 minutes and Administrator Walter seconded. The motion was approved by unanimous voice vote.

4. Old Business

5. New Business

A. DU-COMM Agreement with NWM - Mobile Stroke Unit

Interim Director Krull discussed the agreement between DU-COMM and Northwestern-CDH for the dispatch services to the Mobile Stroke Unit. The agreement was signed in 2016. There have been no modifications or cost increase to this agreement. The agreement provides for dispatch service to four DU-COMM agencies for a fee of \$25,000 annually. CDH has increased the area of service to include four additional DU-COMM agencies and eight outside DU-COMM agencies. The agreement states that there will be a renegotiated agreement should CDH add additional DU-COMM agencies.

The mobile stroke unit was dispatched to 833 calls in 2023. The average price per call is \$30.00. Our members' average call for fire/EMS dispatch services is \$45.00 per call.

As DU-COMM no longer programs radios, it will require CDH to contact the ETSB for radio maintenance.

The committee discussed an increase for dispatch services to the mobile stroke unit, which should include a fee higher than member agencies pay. The consensus was to charge a base fee to include 800 calls per year in the amount of \$72,000 (800 x \$90 per call). In addition, a true up will be done at the end of the year. Calls over 800 would be charged at \$90 per call. The committee recommends a three-year agreement to include a 5% escalator or CPI (whichever is greater). Interim Director Krull will request the attorney review the changes to the agreement and present to the Finance Committee.

B. DU-COMM Agreement with Hanover Township Emergency Services Unit

Interim Director Krull discussed the 30-day trial of realigning the fire channels and the effect it will have on the dispatch services for the Hanover Township. Channel West is being moved to Channel North. Currently on Fire West is Bartlett Fire and Hanover Park fire. The Township is also toned on this channel. Due to call volume, the township can not be moved to Fire North. Hanover Township is not a primary emergency response, but a

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resource that responds to assist by providing services such as lighting, clean up, traffic control, basement flooding, etc. They are a valuable resource.

Currently, the township is dispatched by channel toning. As this will not be an option during our trial channel alignment, it was decided the most efficient way to make notification was to dispatch them via the IamResponding app. IamResponding is an app used by MERIT (Multi Emergency Response Taskforce) to receive a text notification for response to calls. Interim Director Krull and Chief Fors met with the township, and it was agreed upon dispatch services during the trial period would be via the text app. The concerns regarding a failure with the text app were resolved by DU-COMM agreeing to use a phone tree to notify members of the township should there be no response from the text.

The agreement for dispatch services between DU-COMM and Hanover Township was signed in 2018 and automatically renews. This agreement should be revisited and rewritten after the decision on the channel realignment has been made.

Hanover Township pays a fee to DU-COMM to be toned out. The agreement began in 2018 and automatically renewed under the same terms on August 22, 2023. They are not a member agency. The agreement will need to be rewritten once we have more information about the channel realignment after the 30-day trial.

6. Other Business

Administrator Gutman noted this committee does not need to seek permission for their recommendations.

Interim Director Krull will continue to provide services for DU-COMM and will be working remotely upon the return of Director Robb. Interim Director Krull will be onsite for key projects such as the go-live with the Sheriff and the hiring of key personnel.

7. Adjournment

At 2:24 p.m. Administrator Walter made a motion to adjourn the meeting and DC Demas seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,

Kimberly Regalado

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