DU-COMM

DuPage Public Safety Communications
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DU-COMM Finance Subcommittee Meeting

Tuesday, October 13, 2026 – 11:00 a.m. Virtual Meeting

Administrator Walter called the virtual meeting to order at 11:01 a.m.

1. Roll Call	Administrator Evan Walter	Village of Burr Ridge
	Manager Kathleen Gargano	Village of Hinsdale
	Finance Director Tanya Walker	City of Oakbrook Terrace
	Director of Finance Tom Dahl	Village of Roselle
	Asst. Administrator Andie Trucco	Village of Woodridge
	President Jim McCarthy	Bartlett Fire Protection District
	Chief Mike DeVries	Downers Grove PD
Absent	Finance Director Tanya Walker - City of Oakbrook Terrace	
Staff	Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, Exec. Secretary Regalado	

2. Meeting Notes *attached for review, approval is not needed*
A. September 8, 2026

3. Old Business
A. Facility Loan, Owning & Operating Costs
Finance Manager Athitakis provided detailed background on the facility loan arrangement with the County, including:

- The original 2017 agreement assumed a 15-year loan; however, the finalized loan was a 10-year agreement with better financial terms.
- A balloon payment of $1.9 million is due next year; DU-COMM has funds reserved.
- Owning & operating (rent) for the first 10 years was deferred by the County. Beginning FY29, a $309,000 annual cost will move into the operations budget.
- This shift will increase operational shares by approximately 1.7%, but agencies will no longer pay separate facility invoices.
- Note outstanding obligations shown on the worksheet (e.g., Bartlett's remaining $153,552). These represent *theoretical departure liabilities* only—not actual charges to agencies.
- The committee determined no changes to the facility funding policy are necessary at this time.

B. Radio Funding
The committee discussed:

- No new ETSB updates since the last subcommittee meeting; next ETSB meeting is scheduled for October 14th.
- DU-COMM has $3.2 million in excess funds beyond GFOA recommendations. Staff recommends assigning these funds for future radio replacement costs.
- Committee members agreed this is DU-COMM's most significant future capital need, and consensus formed around assigning the funds to radio reserves.
- The full radio project is expected to cost tens of millions, requiring coordination with ETSB, potential surcharge increases, and long-term planning.
- Potential benefit of hiring a consultant to quantify statewide and local radio funding needs, enabling stronger legislative advocacy.

- Director Robb will address the consultant concept at the next Directors' meeting of DU-COMM, ACDC, and ETSB.

C. Future MIS Staffing Model – on hold

4. New Business
A. FYE26 Audit
Because of meeting calendar timing, the Finance Subcommittee was asked to review the audit before Board approval:

- Audit was clean, with no significant findings.
- FY26 concluded with a $2.2 million surplus, largely due to vacant positions and deferred purchases.

President McCarthy moved to recommend the audit for approval to the Board of Directors, and Director of Finance Dahl seconded. The motion was approved by a unanimous voice vote.

B. Manager Hierarchy Compensation Proposal
Staff reviewed the organizational impact of the newly filled Senior Manager of Operations (SMO) position:

- SMO salary level exceeded some Department Head ranges due to contractual and internal alignment requirements.
- Recommended adjustments include revising salary steps for HR, Finance, and Technical Services Managers, and adding a missing Step 10 for the Deputy Director.
- Staff recommended an effective date of February 1, 2027, which would not require a budget amendment.

Manager Gargano moved to recommend the Manager Hierarchy Compensation Proposal for approval to the Executive Committee, and Asst. Administrator Trucco seconded. The motion was approved by a unanimous voice vote.

5. Other Business

- None

6. Adjournment
The meeting adjourned at 11:45 a.m.

Respectfully submitted,
Kimberly Regalado
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