

# DU-COMM

## DuPage Public Safety Communications

420 N. County Farm Road, Wheaton, IL 60187

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www.ducomm.org



### DU-COMM Finance Subcommittee Meeting

Tuesday, October 14, 2025 – 2:00 p.m. – via Microsoft Teams

Administrator Walter called the virtual meeting to order at 2:03 p.m.

- |              |                              |                                   |
|--------------|------------------------------|-----------------------------------|
| 1. Roll Call | Administrator Evan Walter    | Village of Burr Ridge             |
|              | Manager Kathleen Gargano     | Village of Hinsdale               |
|              | Director of Finance Tom Dahl | Village of Roselle                |
|              | President Jim McCarthy       | Bartlett Fire Protection District |

Absent Chief Mike DeVries – Downers Grove PD; Finance Director Tanya Walker – City of Oakbrook Terrace; Asst. Administrator Andie Trucco – Village of Woodridge

Staff Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, Exec. Secretary Regalado

2. Public comment  
None.

3. Approval of Minutes  
A. June 10, 2025

Manager Gargano made the motion to approve the June 10, 2025 minutes and Director of Finance Dahl seconded. The motion was approved by a unanimous voice vote.

5. Old Business  
None.

#### 6. New Business

##### A. Member Welcome and Introductions

- Administrator Walter (Chair) welcomed new and returning members.
- Each attendee introduced themselves and shared their background and involvement with DU-COMM.

##### B. Meeting Time and Place

- Meetings will continue virtually via Teams on Tuesday afternoons at 2:00 PM.
- Adjustments may be made if quorum issues arise.

##### C. Cleaning Service

- DU-COMM will transition from DuPage County janitorial services to a third-party vendor due to DuPage County staffing challenges.
- Four quotes were reviewed; EBM was recommended based on experience with 24/7 facilities.
- Committee reached consensus to proceed with EBM for one year and conduct a formal bid process for future contracts.
- No objections were raised; consensus direction was deemed sufficient.

##### D. ETSB Billing

- DU-COMM was unexpectedly billed \$4,500 by ETSB for implementation labor related to AI training software integration.
- Discussion centered on the fairness of this charge and the broader implications for future projects.

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- Committee requested DU-COMM staff to compile data on hours spent supporting ETSB projects to evaluate potential reciprocal billing.
- Committee requested review of comparable projects where DU-COMM owns the product and ETSB interfaces the product.
- Consensus to revisit the issue at the next meeting with more information.

## E. Reserve Balance

- DU-COMM's reserve balance exceeds the 35% policy threshold due to unbudgeted revenue from the DuPage Sheriff's Office.
- Committee agreed to defer any decision on rebating or reallocating funds until more clarity is available regarding radio project billing.
- Consensus to wait until January or when more information is available.

## 7. Other Business

None.

## 8. Adjournment

Meeting adjourned at 2:36 p.m.

Respectfully submitted,

*Kimberly Regalado*

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