

DU-COMM

DuPage Public Safety Communications
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DU-COMM Finance Subcommittee Meeting

Tuesday, June 10, 2025 – 2:00 p.m.

Administrator Guttman called the meeting to order at 2:00 p.m.

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|--------------|---|-------------------------|
| 1. Roll Call | Administrator Michael Guttman | City of West Chicago |
| | Administrator Evan Walter | Village of Burr Ridge |
| | Manager James Grabowski | City of Elmhurst |
| | Manager Juliana Maller | Village of Hanover Park |
| | Manager Kathleen Gargano (<i>arrive 2:09</i>) | Village of Hinsdale |
| | Director of Finance Tom Dahl | Village of Roselle |

Absent Chief Geoff Pretkelis - Bartlett PD

Staff Director Robb, Deputy Director Benjamin, Finance Manager Athitakis

2. Public comment
None.

3. Approval of Minutes
A. April 8, 2025

Manager Grabowski made the motion to approve the April 8, 2025 minutes and Manager Maller seconded. The motion was approved by a unanimous voice vote.

5. Old Business

- A. Contract Agency Options

The committee reviewed a proposed pricing model for non-member contract agencies.

- A two-tiered pricing model was presented, with costs based on whether the contracting agency requires its own dedicated channel or can share one.
- The model includes a 5% overhead cost to contribute to DU-COMM's operational expenses, a practice observed at other Public Safety Answering Points (PSAPs).
- The pricing model would increase each year based on the approved budget and cost of Telecommunicator salaries.
- The Forest Preserve was cited as a potential future contract agency. It was noted that they currently pay Addison ACDC approximately \$275,000 for dispatch services, and the proposed DU-COMM model would be around \$364,000.
- Existing contracts with Hanover Township and the NW Mobile Stroke Unit will not be moved to this new model as their service requirements are significantly different.
- Future new contracts would use these models if dispatching Police/Fire/EMS similar to a member agency.
- The committee expressed satisfaction with the proposed model and agreed to forward it to the Executive Committee for approval.

- B. MIS/IT RFP Draft/Update

The committee discussed the results of the Request for Proposal (RFP) for MIS/IT services.

- Two responses were received: one from the incumbent, Prescient, and another from Seven Layer Solutions.
- The committee expressed concern over the low number of responses. It was noted that other large PSAPs in the area either use Prescient or have their own internal IT staff. ACDC is operated by the Village of Addison and uses their IT Department.

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- While the scoring between the two vendors was close, the recommendation was to continue with Prescient. Key factors included Prescient's extensive experience with DU-COMM's specific and complex systems, whereas Seven Layer Solutions lacked direct dispatch center experience.
- A significant concern was raised about being "handcuffed" to a single viable vendor, which limits negotiating power and creates risk.
- Discussion about the need for redundancy and succession planning for the key Prescient employee, Scott Klein, who is the architect of DU-COMM's systems. The committee suggested creating an IT subcommittee of member IT directors to meet with DU-COMM's IT to lean on as a working group for staff and a potential apprenticeship program to build internal knowledge.
- A recommendation from consultant Mission Critical Partners was discussed: to cancel the RFP to gain negotiating leverage with Prescient, as their proposed cost was higher than a quote provided before the RFP process.

Manager Maller made the motion to authorize staff to enter into negotiations with Prescient for a contract of at least three years, with the goals of securing a more favorable price and establishing a fixed increase or cap on future annual increases tied to the Consumer Price Index (CPI). Ask for their final best offer. If a favorable result is not reached, the committee should be notified before proceeding to the Executive Committee and Manager Gargano seconded. The motion was approved by a unanimous roll call vote.

6. New Business

None.

7. Other Business

- A. A discussion was held regarding the future membership of the Finance Subcommittee, noting that several current members are planning to step down (Manager Grabowski) or retire (Manager Maller, Administrator Guttman).

8. Adjournment

At 2:34 p.m. Manager Maller made a motion to adjourn the meeting and Manager Gargano seconded. The motion was approved by a unanimous voice vote. Meeting adjourned.

Respectfully submitted,

Kimberly Regalado

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