

DU-COMM

DuPage Public Safety Communications
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www.ducomm.org



EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, August 19, 2026 – 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:30 a.m. Mayor Levin called the meeting to order.

- 1. Roll Call**
- | | |
|------------------------------------|--------------------------|
| Mayor Scott Levin (Chairman) | City of Elmhurst |
| Mayor Rod Craig (Vice-Chair) | Village of Hanover Park |
| Manager David Fieldman (Secretary) | Village of Downers Grove |
| President Jim McCarthy (Treasurer) | Bartlett FPD |
| Administrator Evan Walter | Village of Burr Ridge |
| Administrator Jason Bielawski | Village of Roselle |
| Fire Chief Steve Evans | Winfield FPD |
| Fire Chief Rick Sanborn Jr. | York Center FPD |
- Absent:** Police Chief Phil Norton - Glen Ellyn PD; President Nick Kosiara - Glenside FPD; Police Chief David Schar - Winfield PD
- Staff:** Director Robb, Deputy Director Benjamin, HR Manager Christine Groves, MIS Manager Roberts, Technical Services Manager Maplethorpe, QA Manager Ryan Miller, OM Donna Napier, OM Judi Menough, TC Sonja Tyler, Exec Secretary Regalado
- Guests:** Attorney Ericka Thomas - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd

2. Public Comment
None

- 3. Recognitions**
A. Proclamation 26-009 – TC Sonja Tyler 25 Years of Service

4. Consent Agenda

Minutes:

- A. July 15, 2026 – Minutes
B. July 15, 2026 – Closed Session Minutes

Financials:

- C. Monthly Revenue Expenditure Report – June 2026
D. Monthly Revenue Expenditure Report – July 2026
E. Monthly Bill Listing – July 2026

New Business:

- F. VHF Renewal Receivers
G. VHF Renewal Transmitter
H. Surplus Equipment Disposal List

Administrator Walter made a motion to approve the Consent Agenda items A, B, C, D, E, F, G, H and President McCarthy seconded. Motion passed by roll call vote.

5. Committee Reports

- A. Chiefs Operating Committee Report - Chief Evans
- No report. The Chiefs Operations Committee did not meet in August, next meeting is September 8th,
- B. Finance Subcommittee Report – Administrator Walter

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •
Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD •
Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •
Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

- No report.
- C. HR Subcommittee Report – Administrator Bielawski
 - No report. The Director's employment contract is being drafted.
- C. DuPage County ETSB Report – Director Robb

Director Robb provided a written summary for clarity.
The committee discussed

 - Radio replacement is a critical, multi-million-dollar need that impacts all DU-COMM member agencies.
 - Next Generation 911 remaining grant funds and interest income possibly contributing to a radio funding reserve.
 - A proposed increase to the statewide 911 surcharge could generate an additional \$20–23 million annually for DuPage County.
 - Exploring whether funds should be pooled for higher investment return or allocated individually between DU-COMM and ACDC.
 - Need for a clear long-term radio financing policy. Rules on access, spending, and defined purpose of the funds for radio replacement only. The policy must take into consideration membership changes.
 - Concern with lack of precise cost projections.
 - Cannot build municipal budgets or reserves until ETSB provides: Total project cost (countywide radio replacement), DU-COMM share, and Agency-level share.
 - The Intergovernmental Agreement (IGA) currently directs certain ETSB funds to DU-COMM, but these allocations are not guaranteed year-to-year and can fluctuate if ETSB does not meet budget metrics.
 - Importance of equitable cost sharing across ETSB, DU-COMM and ACDC. Members want a data-driven allocation model, possibly revisited every three years.
 - Need for standardized policies and improved ETSB budgeting transparency.
 - The DU-COMM Finance should take 6 months to build a complete, formal plan including:
 - Cost modeling
 - Funding source evaluation
 - Policy draft review
 - Consultant engagement (if needed)

6. Staff Reports

- A. Director's Report – Director Robb
 - CESSA
 - Go-live delayed due to state concerns over local data metrics.
 - Working with county health department leadership to resolve discrepancies.
 - President's Cup
 - Tabletop exercise completed; ongoing weekly preparation meetings.
 - Coordination with federal partners, local police/fire/EMS.
- B. Operations Report - Deputy Director Benjamin

Deputy Director Benjamin noted

 - DFR (Drone as First Responder)
 - Attended an Elmhurst DFR demonstration.
 - Strong potential for life-saving application and improved situational awareness.
 - Benefits include verifying threats before officer arrival.
 - Acknowledge political/privacy concerns.
- C. Support Services Department Report – Eric Roberts / Erik Maplethorpe

Technical Services Manager Maplethorpe noted

 - VHF fire upgrades underway; some delays due to site permitting.
 - Motorola console acceptance testing passed. ETSB still wants root cause of the issues.

- DFSI project completed after several years.
 - New Tech employee starting on August 24th.
- MIS Manager Roberts noted
- Firewall upgrades were completed successfully.
 - New MIS technician onboard and progressing quickly.

D. Administrative Department Report – Angela Athitakis / Christine Groves
HR Manager Groves reported

- Audit: final report pending.
- Several new hires in progress, including experienced TC on accelerated track.
- Leadership training scheduled for Managers and OICs.
- Upcoming TC and agency engagement event: “Chilling with Chili” on September 28th.

7. **Old Business**

- None

8. **New Business**

A. Fulton Sirens

- Three events:
 - July 27 – Hardware/IT Issues, siren activation delay.
 - August 11 – Operator Error, siren activation delay.
 - August 18 – Operator Error, Inadvertent siren activation.
- Causes:
 - Hardware failure at Input/Output Controller Level.
 - Lack of sufficient notification resources of proper siren activation.
 - Human error due to training gaps.
 - Unique DU-COMM system configuration that may increase complexity.
 - Concerns from Executive Committee Members about reliance on Fulton as vendor (multiple failures over years). DU-COMM Staff did not express the same concerns.
- Actions:
 - Additional training.
 - Better feedback indicators to detect failed activations quickly.
 - Consideration of reducing or removing automation if unreliability remains.
- Committee requests:
 - Clear timeline for full remediation.
 - Exploration of alternative vendors.
 - Regular progress reporting to BOD (weekly or bi-weekly).
 - A simplified “issue–cause–solution–timeline” report.

B. Resignation from Vice Chair of Chief Operations Committee and Executive Committee

- Winfield Police Chief Schar is stepping down from Chiefs Operations Committee Vice Chair due to a scheduling conflict; replacement nomination to be handled at the next Chiefs Operations meeting. The Vice Chair of Chiefs Operations Committee has a seat on the Executive Committee.

9. **Executive Closed Session for the purposes of discussing:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

The Executive Committee did not enter Closed Session.

10. **Other Business**

- None

11. Adjournment

At 8:32 a.m. President McCarthy made a motion to adjourn, and Manager Fieldman seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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