

DU-COMM

DuPage Public Safety Communications
420 N. County Farm Road, Wheaton, IL 60187
(630) 260-7500 Main
www.ducomm.org



EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, July 14, 2026 – 7:30 a.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:32 a.m. Mayor Levin called the meeting to order.

- 1. Roll Call**

Mayor Scott Levin (Chairman) Mayor Rod Craig (Vice-Chair) Manager David Fieldman (Secretary) President Jim McCarthy (Treasurer) Administrator Evan Walter President Nick Kosiara Administrator Jason Bielawski Fire Chief Steve Evans Police Chief David Schar Fire Chief Rick Sanborn Jr.	City of Elmhurst Village of Hanover Park Village of Downers Grove Bartlett FPD Village of Burr Ridge Glenside FPD Village of Roselle Winfield FPD Winfield PD York Center FPD
---	--
- Absent:** Police Chief Phil Norton - Glen Ellyn PD
- Staff:** Director Robb, Deputy Director Benjamin, HR Manager Christine Groves, MIS Manager Roberts, Technical Services Manager Maplethorpe, QA Manager Ryan Miller, OM Donna Napier, Alarm Operator Larry Fleig, Exec Secretary Regalado
- Guests:** Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd; President Kate Perkins – Warrenville FPD
- 2. Public Comment**

None
- 3. Recognitions**
 - A. Proclamation 26-006 – Larry Fleig Retirement
 - B. Proclamation 26-007 – TC Brozek 25 Years of Service
- 4. Consent Agenda**

Minutes:

 - A. June 17, 2026 – Minutes
 - B. June 17, 2026 – Closed Session Minutes

Financials:

 - C. Monthly Bill Listing – June 2026

New Business:

 - D. Part-Time TC III Pay Scale
 - E. Semi-annual review of closed session minutes-hold minutes and authorize destruction of recordings older than 18 months that meet destruction criteria.

Manager Fieldman made a motion to approve the Consent Agenda items A, B, C, D, E and Mayor Craig seconded. Motion passed by roll call vote.
- 5. Committee Reports**
 - A. Chiefs Operating Committee Report - Chief Schar
Chief Evans noted the Committee discussed
 - ETSB encryption timelines for fire side interoperability.

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •
Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD •
Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •
Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

- Drones and CESSA were discussed.
- Chief Schar received encryption clarifications from ETSB after the meeting and Director Robb communicated the clarifications to agencies immediately.

B. Finance Subcommittee Report – Administrator Walter

- No report.

C. DuPage County ETSB Report – Director Robb

Director Robb reported

- DU-COMM radios are now programmed for DEDIRS (DuPage Emergency Dispatch Interoperable Radio System) access.
- Legislative updates: surcharge increase discussions likely in 2027.
- ETSB is entering budget review season.
- ETSB Executive Director's performance goals discussed (strategic planning, cybersecurity assessments, mobile radios, capital planning, CAD upgrades).
- Administrative phone system replacement funding was discussed by the Executive Committee.

6. Staff Reports

A. Director's Report – Director Robb

- No additional report.

B. Operations Report - Deputy Director Benjamin

- No additional report.
- The Committee extended appreciation for telecommunicators following heavy call volumes over the July 4th weekend.

C. Support Services Department Report – Eric Roberts / Erik Maplethorpe

Technical Services Manager Maplethorpe noted

- County-wide police encryption completed.
- Fire radios will receive encryption on police channels only. Allows fire to communicate with police.
- Double code plugs to be removed from police radios.
- Tech Services conducted Tech I interviews; an offer was extended and accepted.

MIS Manager Roberts noted

- Help Desk Technician position filled with start date 7/20.

D. Administrative Department Report – Angela Athitakis / Christine Groves

HR Manager Groves reported

- Audit fieldwork completed June 23–24; final report pending.
- TC interviews continue, all other positions are filled pending background completion.

7. Old Business

- None

8. New Business

A. Executive Committee Appointment - Administrator Jason Bielawski

President McCarthy made a motion to appoint Administrator Jason Bielawski to the Executive Committee and Manager Fieldman seconded. Motion passed by unanimous roll call vote.

B. HR Subcommittee Chairperson - Administrator Jason Bielawski

Administrator Walter made a motion to appoint Administrator Jason Bielawski as the HR Subcommittee Chairperson and President Kosiara seconded. Motion passed by unanimous voice vote.

C. Bylaw Language

- Clarifying eligibility for municipality appointed Board members and alternates.
 - Current bylaws limit alternates to Mayors/Presidents or Chief Administrative Officers.
 - Practice has allowed Police and Fire Chiefs for years.

- Consensus: Allow Police and Fire Chiefs to be eligible primary or alternate representatives.

Administrator Walter made a motion to recommend to the BOD for approval the revision of the Bylaws to include Police and Fire Chiefs as BOD Designee/Alternates and Chief Evans seconded. Motion passed by unanimous roll call vote.

9. Executive Closed Session for the purposes of discussing:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:42 a.m. Mayor Craig made a motion to enter closed session to discuss Collective negotiating matters (5 ILCS 120/2 (c) 2) and Administrator Walter seconded. Motion approved by unanimous roll call vote.

10. Other Business

- None

11. Adjournment

At 8:58 a.m. Manager Fieldman made a motion to adjourn, and Administrator Walter seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
Kimberly Regalado