

DU-COMM

DuPage Public Safety Communications
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EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, June 17, 2026 – 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:34 a.m. Mayor Levin called the meeting to order.

- 1. Roll Call**
- | | |
|------------------------------------|--------------------------|
| Mayor Scott Levin (Chairman) | City of Elmhurst |
| Mayor Rod Craig (Vice-Chair) | Village of Hanover Park |
| Manager David Fieldman (Secretary) | Village of Downers Grove |
| President Jim McCarthy (Treasurer) | Bartlett FPD |
| Administrator Evan Walter | Village of Burr Ridge |
| Police Chief Phil Norton | Glen Ellyn PD |
| President Nick Kosira | Glenside FPD |
| Manager Scott Niehaus | Village of Lombard |
| Fire Chief Steve Evans | Winfield FPD |
| Police Chief David Schar | Winfield PD |
| Fire Chief Rick Sanborn Jr. | York Center FPD |
- Staff:** Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, HR Manager Christine Groves, MIS Manager Roberts, Technical Services Manager Maplethorpe, QA Manager Ryan Miller, OM Donna Napier, TC Schulze, Exec Secretary Regalado
- Guests:** Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd; Krisina Schmidt, Bob Buhs, Jeff Swanson, Paul Boecker – Illinois Public Risk Fund

2. Public Comment
None

- 3. Recognitions**
- A. DU-COMM IPRF Safety Award
- Illinois Public Risk Fund (IPRF) members presented DU-COMM with the *Best in Class Member of the Year Award* and a \$1,000 safety incentive check. The award recognizes DU-COMM's strong safety programs, low loss ratios, and long-standing membership since 1989.
- B. Lexi Schulze – NENA Excellence Award
- Recognized for earning the NENA Excellence in Dispatch Certificate, making her one of only 18 telecommunicators in Illinois to obtain this certification.
- C. Proclamation 26-002 – Manager Niehaus Retirement
- Manager Scott Niehaus was recognized for 12 years of service on the DU-COMM Board and 7 years on the Executive Committee. His leadership, mentorship, and contributions to strategic planning and HR subcommittee development were highlighted.

4. Consent Agenda

Minutes:

- A. May 20, 2026 – Minutes
B. May 20, 2026 – Closed Session Minutes

Financials:

- C. Monthly Revenue Expenditure Report – April 2026
D. Monthly Bill Listing – May 2026
E. Monthly Bill Listing – May 2026 & Final April 2026

New Business:

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

F. SolarWinds 3-year Renewal

Chief Norton made a motion to approve the Consent Agenda items A, B, C, D, E, F and Manager Niehaus seconded. Motion passed by roll call vote.

5. Committee Reports

A. Chiefs Operating Committee Report - Chief Schar

Chief Schar reported

- DU-COMM received medical director approval for priority dispatch mental health protocols.

B. Finance Subcommittee Report – Administrator Walter

- The committee is reviewing the MIS agreement with Prescient. Regulatory requirements are being evaluated before any final decisions.

C. DuPage County ETSB Report – Director Robb

Director Robb noted

- ETSB's annual audit completed with no findings.
- Strategic planning for statewide surcharge and potential consolidation is underway.
- ETSB capital planning includes approx. \$13.3M for FY27, including CAD upgrades.
- DU-COMM and ETSB agreed to remove problematic language from an ETSB Emergency Button Activation Policy.
- ETSB to provide temporary encrypted radios until DU-COMM radios are programmed post-July approval.
- Discussions continue regarding who will fund radios moving forward; no resolution yet.

D. HR Subcommittee Update – Manager Niehaus

- No Report.

6. Staff Reports

A. Director's Report – Director Robb

- Prescient is interviewing candidates for MIS staffing.
- Planning underway for the September Presidents Cup event, involving regional and federal partners.

B. Operations Report - Deputy Director Benjamin

Deputy Director Benjamin noted

- A new Operations Manager, Kyle Mayberry, has been selected internally and will begin after completing current training assignments.

B. Support Services Department Report – Eric Roberts / Erik Maplethorpe

Technical Services Manager Maplethorpe noted

- Roselle tower lightning damage repairs completed; equipment replacement fully covered by insurance minus deductible.
- Encryption testing at ACDC began on 6/16, results pending. Encryption is scheduled for 6/23 at DU-COMM.

MIS Manager Roberts noted

- JCI SIS service update completed.
- Tornado siren activations on July 11 successfully confirmed automated alerting performance. The system outpaced the National Weather Service website notifications.

C. Administrative Department Report – Angela Athitakis / Christine Groves

HR Manager Groves reported

- Significant internal interest in Operator in Charge (OIC) roles, reflecting a positive culture shift.
- Part-time TCIII returning to full-time.
- 16 TCs currently in training; 5 more start in December; 1 in August transferring from another PSAP; 4 joining next training class.

Finance Manager Athitakis reported

- FYE26 year-end close and audit preparations underway.
- Participation planned for GFOA conferences and grant management training.

7. Old Business

- None

8. New Business

A. Selex Replacement Equipment

- Lightning strike damage required replacement of equipment, fully covered by insurance except for a \$1,000 deductible.

Chief Norton made a motion to approve the Selex Replacement Equipment as presented and Mayor Craig seconded. Motion passed by unanimous roll call vote.

B. Annual Review - Director

- Discussed in Closed Session

9. Executive Closed Session for the purposes of discussing:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:22 a.m. Mayor Craig made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) and President McCarthy seconded. Motion approved by unanimous roll call vote.

10. Other Business

- None

11. Adjournment

At 9:01 a.m. Chief Norton made a motion to adjourn, and President McCarthy seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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