

# DU-COMM

**DuPage Public Safety Communications**  
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www.ducomm.org



## EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, June 18, 2025 –7:30 a.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:32 a.m. Mayor Craig called the meeting to order.

- 1. Roll Call**
- |  |                          |
|--|--------------------------|
| Mayor Rod Craig (Interim Chairman)                 | Village of Hanover Park  |
| Manager David Fieldman (Secretary)                 | Village of Downers Grove |
| Manager Scott Niehaus                              | Village of Lombard       |
| Administrator Michael Guttman                      | City of West Chicago     |
| Police Chief Phil Norton                           | Glen Ellyn PD            |
| President Nick Kosiara ( <i>arrive 7:33</i> )      | Glenside FPD             |
| Fire Chief Rick Sanborn Jr. ( <i>arrive 7:36</i> ) | York Center FPD          |
| Fire Chief Steve Evans                             | Winfield FPD             |
- Absent:** President Tim Deutschle - Bloomingdale FPD; Police Chief Dave Schar - Winfield PD
- Staff:** Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, Technical Services Manager Maplethorpe, MIS Manager Scott Klein, QA Manager Miller, Exec Secretary Regalado
- Guests:** Attorney Steve DiNolfo - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.

## 2. Public Comment

None

## 3. Consent Agenda

### Recognition:

- A. Proclamation 25-005 – Timothy Beguhl 25 Years of Service

### Minutes:

- B. April 23, 2025 – Minutes  
C. April 23, 2025 – Closed Session Minutes  
D. May 28, 2025 – Notes  
E. May 28, 2025 – Closed Session Notes

### Financials:

- F. Monthly Revenue Expenditure Report – April 2025  
G. Monthly Bill Listing – April 2025  
H. Monthly Bill Listing – May 2025

### Ratify Endorsed Actions from the May Agenda:

- I. Darktrace Cybersecurity Platform Renewal
- J. Tech Vehicle Replacement
- K. Surplus Equipment Disposal List

### New Business:

- L. Comparator Upgrade – Fire North

Administrator Guttman made a motion to approve the Consent Agenda items A, B, C, D, E, F, G, H, I, J, K, L

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •  
Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD •  
Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •  
Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

and Manager Fieldman seconded. Motion passed by unanimous roll call vote.

## 6. Committee Reports

### A. Chiefs Operating Committee Report - Chief Schar

Chief Evans reported

- The meeting was brief and largely informational due to a late quorum.
- Peer support will host a multi-disciplinary class October 1-3.
- Subcommittees largely had the month off, except for the Fire Operations working on radio templates.

### B. Finance Subcommittee Report – Administrator Guttman

- The two items discussed will be addressed later in the agenda.

### C. DuPage County ETSB Report –Director Robb

Deputy Robb noted

- Still awaiting an opinion from the Assistant State's Attorney regarding whether the API interface for CommsCoach is an ETSB covered cost. Surrounding agencies (Cook County and Northwest Central) have deemed it an allowable cost.
- Several power surges on May 28<sup>th</sup> caused the UPS to overload, creating issues with CAD and LEADS.
- AXS consoles installed at both DU-COMM and ACDC are experiencing difficulties (logging off, volume issues, and potential missed radio traffic). This problem has been escalated with Motorola.

### D. HR Subcommittee Update – Manager Niehaus

Manager Niehaus noted

- The subcommittee did not meet.
- The HR Report is in the packet.
- Positions are continually being filled, improving staffing.
- 2,000 fewer overtime hours used year-to-date compared to last year, reflecting bolstered staffing.

## 7. Staff Reports

### A. Director's Report – Jessica Robb

Director Robb noted

- The Director will be attending NENA's national conference next week in Long Beach, CA.
  - Classes will include Next Generation 911 call flow, Cloud technology, cybersecurity, analytics, 911/988, and staff retention.
  - Meetings with vendors are also scheduled.

### B. Operations Department Report – Tyler Benjamin

Deputy Director Benjamin report

- Internal meeting was held about RapidSOS and school alarms.
  - An OM is spearheading the project.
  - Drafting policy and training.
  - Beginning with CENTEGIX first, as they already operate in a Naperville School District.
- Helping facilitate the nominating committee communications to fill the slate for the July Board Officers and Executive Committee members by the end of June.

### C. Support Services Department Report – Scott Klein / Erik Maplethorpe

MIS Manager Klein reported

- The Sheriff's Office cyber incident was covered at the last Executive Committee meeting. The ETSB tech team (DU-COMM, ETSB, ACDC members) are looking at the network to separate the Sheriff's Office and the DuPage County LEADS system for better isolation and recovery from future incidents.
- First version of the Real-Time Crime Center (RTCC) position is set up.

Technical Services Manager Maplethorpe reported

- Motorola has identified a fix for phone system issues (call functions on PCs).
- Motorola AXS consoles:
  - Have various audio issues (speakers stopping, volume adjustment issues).
  - Motorola is pulling logs to identify issues.

- The web interface for the console is randomly logging consoles off, causing significant problems, including logging off the patch console which handles fire tones and voice over the air. It takes 5 minutes to get the console back up. This is also happening at ACDC.

E. Administrative Department Report – Angela Athitakis / Christine Groves  
Finance Manager Athitakis reported

- 7 more fully certified staff than last year, reducing overtime.
- Continuing interviews for more TCs for the August class.
- Working on the Union contract.
- Auditors will be in next week.
- The new Finance Clerk is working on her first payroll.
- DU-COMM received a claim filing from an employee with the Illinois Department of Human Rights on June 10<sup>th</sup> to be discussed in closed session.

## 8. Old Business

### A. MIS RFP

Manager Athitakis noted

- Two responses received from the RFP, summarized in the packet from the Finance subcommittee.
- Staff recommends cancelling the RFP, allowing direct work with Prescient.
- Seven Layer Solutions lacked knowledge of 9-1-1 CAD systems and Nokia microwave, placing them lower than Prescient.
- The Finance Subcommittee recommended approval of staff position and directed DU-COMM leadership to negotiate a three-year contract, preferably tying annual adjustments to CPI.
- The process of using an outside vendor (Critical Partners) for the RFP was a good learning experience.
- Prescient has been DU-COMM's vendor for over 20 years, and there are few other vendors in the 9-1-1 field.
- Consideration of a hybrid model with a DU-COMM employee and contractual situation with Prescient was discussed.
- **Update on Prescient:**
  - Eric Roberts offered an Interim MIS Manager position with the right of refusal, aiming for MIS Manager after 90 days. Joint decision with Prescient and DU-COMM.
  - Bi-weekly meetings with Eric Roberts, Prescient, and DU-COMM for the first 90 days.
  - MIS Manager Klein's transition plan, building off the RFP outline, is creating Teams training videos.
  - Prescient setting up hourly rate option for MIS Manager Klein as outside consultant.
  - Frank DiPietro's bio was shared with the Executive Committee; he worked on DU-COMM's New Building IT project. He is available two days a week starting June 23<sup>rd</sup>. He also works for Niles Park District.
  - Prescient professional services will fill the gap between MIS Manager Klein's departure and Frank DiPietro's full-time availability in 6-8 weeks.
  - Prescient spoke about training Dan Nunez as backup for CAD and Network Administrator.
  - Prescient not interested in releasing MIS Manager Klein from his two-year cooling period earlier due to public record and precedent concerns.
  - The new Prescient roster cost is \$,1000 less than the current roster, with no major change in pricing.
  - Proposed costs:
    - Three-year contract: 3.5% increase starting 2026, \$535,000 starting point.
    - Five-year contract: \$520,000 starting point, 3.5% increase, but they want to remove the 90-day out clause.
- Discussion ensued regarding the length of the contract and concerns about system failures and lack of cooperation from other entities.

Administrator Gutman made a motion to recommend a three-year contract with Prescient to the Board of Directors, based on the proposed value for next year with two 3.5% increases and Manager Fieldman seconded. Motion passed by unanimous roll call vote.

## 9. New Business

### A. Annual Review – Director

Discussed in closed session

## B. Contract Agency Options

Administrator Guttman made a motion to recommend to the Board of Directors to follow staff's recommendation for the formula as contained in the packet for new agencies not considered members and Manager Niehaus seconded. Motion passed by unanimous roll call vote.

## C. FYE26 Budget Amendment

The amendment is for rolling over radio purchases not made last year due to ETSB delays.

Administrator Guttman made a motion to approve the FYE26 Budget Amendment and Chief Norton seconded. Motion passed by unanimous roll call vote.

## 10. **Executive Closed Session for the purposes of discussing:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:09 a.m. Administrator Guttman made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) Collective negotiating matters (5 ILCS 120/2 (c) 2) Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11) and Chief Norton seconded. Motion approved by unanimous roll call vote.

The Executive Committee returned to open session at 8:50 a.m.

## 11. **Other Business**

- ETSB
  - Discussion revolved around addressing fundamental impacts to 9-1-1 service delivery and communicating concerns to ETSB in an expeditious fashion.
  - A consensus was reached that Mayor Craig would follow up with ETSB Chairman and County Board Chairman regarding outstanding issues and their impact on 9-1-1 service.
- Mayor Craig will meet with Director Robb upon his return to discuss the Director's review.

## 12. **Adjournment**

At 8:54 a.m. Manager Niehaus made a motion to adjourn, and President Kosiara seconded. The motion was approved by voice vote. Meeting adjourned.

Respectfully submitted,  
*Kimberly Regalado*  
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