

# DU-COMM

**DuPage Public Safety Communications**  
420 N. County Farm Road, Wheaton, IL 60187  
(630) 260-7500 Main  
[www.ducomm.org](http://www.ducomm.org)



## EXECUTIVE COMMITTEE MEETING - AGENDA

Wednesday, July 23, 2025 –7:30 a.m.  
420 N. County Farm Road, Wheaton, IL

1. **Roll Call**
2. **Public Comment**  
Submit public comments by email to: [contact@ducomm.org](mailto:contact@ducomm.org) by Tuesday, **07-22-25** at 5:00 p.m.
3. **Consent Agenda**

### Minutes:

- A. June 18, 2025 – Minutes
- B. June 18, 2025 – Closed Session Minutes (*Confidential Attachment*)

### Financials:

- C. Monthly Revenue Expenditure Report – June 2025
- D. Monthly Bill Listing – June 2025

### New Business:

- E. Nokia Router Support and Software Subscription

**Action Requested:** Review for approval

**Budget Impact:** Within budget, over Director limit

- F. Portable Radio Purchase

**Action Requested:** Review for approval

**Budget Impact:** Within budget, over Director limit

- G. Mobile Radio Purchase

**Action Requested:** Review for approval

**Budget Impact:** Within budget, over Director limit

- H. Semi-annual review of closed session minutes pursuant to the (5 ILCS 120/2 (c) 21).

**Action Requested:** Motion to hold minutes of: 8/27/08, 3/28/12, 4/17/12, 5/22/13, 8/27/14, 11/26/14, 3/25/15, 4/19/16, 3/22/17, 3/21/18, 8/22/18, 11/28/18, 12/12/18, 3/20/19, 7/10/19, 1/15/20, 2/26/20, 4/21/20, 8/26/20, 12/16/20, 2/24/21, 3/24/21, 4/20/21, 12/15/21, 2/23/22, 4/20/22, 8/24/22, 9/28/22, 4/26/23, 5/24/23, 8/23/23, 9/14/23, 9/27/23, 10/18/23, 11/15/23, 12/18/23, 1/24/24, 5/29/24, 11/19/24, 2/26/25, 4/23/25, 5/28/25 and motion to authorize the destruction of verbatim records (audio) of closed meetings older than 18 months that meet destruction criteria. (*Confidential Attachment*)

- I. Surplus Equipment Disposal List

4. **Committee Reports**
  - A. Chiefs Operating Committee Report - Chief Schar
  - B. Finance Subcommittee Report – Finance Manager Athitakis
  - C. DuPage County ETSB Report – Director Robb
  - D. HR Subcommittee Update – Manager Niehaus

5. **Staff Reports**
  - A. Director's Report – Jessica Robb
  - B. Operations Department Report – Tyler Benjamin
  - C. Support Services Department Report – Eric Roberts / Erik Maplethorpe
  - D. Administrative Department Report – Angela Athitakis / Christine Groves

ADA ACCOMMODATION NOTICE: Requests for accommodations should be submitted to the ADA Coordinator at [ADA@ducomm.org](mailto:ADA@ducomm.org) at least 48 hours in advance of the meeting. Thank you.

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

6. **Old Business**

7. **New Business**

A. Application to access Talk Groups issued by STARCOM21 to DuPage County ETS

**Action Requested:** Direct staff to seek sponsor letters from all agency Chiefs and submit the application in the Board's name.

**Budget Impact:** N/A

B. Finance Subcommittee Chairperson

**Action Requested:** Appoint Administrator Walter as the Finance Subcommittee Chairperson

**Budget Impact:** N/A

C. Billable Hours

8. **Executive Closed Session for the purposes of discussing:**

A. Personnel matters (5 ILCS 120/2 (c) 1)

B. Collective negotiating matters (5 ILCS 120/2 (c) 2)

C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)

D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

9. **Other Business**

A. Actions from closed session, if needed.

10. **Adjournment**

Attachments: Event Calendar