

DU-COMM

DuPage Public Safety Communications
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EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, April 23, 2025 – following the 7:30 a.m. Board of Directors Meeting
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 8:38 a.m. Mayor Brummel called the meeting to order.

1. Roll Call	Mayor David Brummel (Chairman) Mayor Rod Craig (Vice-Chair) Manager David Fieldman (Secretary) Police Chief Phil Norton Manager Scott Niehaus Administrator Michael Guttman President Nick Kosiara Fire Chief Rick Sanborn Jr. Fire Chief Steve Evans Police Chief Dave Schar	City of Warrenville Village of Hanover Park Village of Downers Grove Glen Ellyn PD Village of Lombard City of West Chicago Glenside FPD York Center FPD Winfield FPD Winfield PD
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Absent: President Tim Deutschle - Bloomingdale FPD

Staff: Director Robb, Deputy Director Benjamin, Finance Manager Athitakis, HR Manager Groves, Technical Services Manager Maplethorpe, MIS Manager Klein; QA Manager Miller, Exec Secretary Regalado

Guests: Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.; Undersheriff Eddie Moore – DuPage County Sheriff

2. Public Comment
None

3. Consent Agenda

Minutes:

A. March 26, 2025 - Minutes

Financials:

B. Monthly Revenue Expenditure Report – March 2025

C. Monthly Bill Listing – March 2025

Administrator Guttman made a motion to approve the Consent Agenda items A, B, C and Manager Niehaus seconded. Motion passed by unanimous roll call vote.

6. Committee Reports

A. Chiefs Operating Committee Report - Chief Schar

Chief Schar noted

- Important items will be covered in Staff Reports.

B. Finance Subcommittee Report – Administrator Guttman

Administrator Guttman reported

- Reviewed the draft RFP for MIS services and thanked staff for their work on the document.
- Shared appreciation for Mayor Brummel's leadership.

C. DuPage County ETSB Report – Director Robb

Director Robb noted

- Chief Chris Clark was reappointed as Vice Chair to the ETSB PAC.

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •
Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD •
Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •
Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

- Discussions regarding the CAD/RMS RFP, noting potential postponing of the CAD RFP due to current project loads, but acknowledging the continued need for an RMS system. Volunteers are sought for participation.

D. HR Subcommittee Report – Manager Niehaus

Manager Niehaus noted

- Two new members joined the HR subcommittee due to vacancies: Administrator Sean Halloran – Willowbrook and HR Director Heather Hudson – Woodridge.

7. Staff Reports

A. Director's Report – Jessica Robb

Director Robb noted

- The Peer-to-Peer Support Team will be launched in May, coinciding with Mental Health Month.
- Director Robb and a TC will attend a conference on Women in 9-1-1 and mental health.

B. Operations Department Report –Tyler Benjamin

Deputy Director Benjamin reported

- Text-to-911 is fully live.
- He has been looking into AI solutions for quality assurance and training, which was approved.
- He thanked everyone for their participation and donations during Telecommunicator (TC) Week.

C. Support Services Department Report – Scott Klein / Erik Maplethorpe

MIS Manager Klein noted

- A successful full test simulation of the new siren server on April 1, where it automatically activated sirens county-wide for a simulated tornado warning. The system will go live on or before April 30.

Technical Services Manager Maplethorpe reported

- Radio console installations began on Monday and are proceeding successfully. Motorola's vendor will likely be on-site for the next month completing installations.

D. Administrative Department Report – Angela Athitakis / Christine Groves

Finance Manager Athitakis noted

- Thanked Mayor Brummel for his leadership.
- She reported a new finance clerk has been hired and will start mid-May, replacing the retiring clerk.
- The MIS RFP was released April 15, with vendor registration due April 25. Several vendors have expressed interest, and Hanover Park CIO will assist in reviewing proposals.

HR Manager Groves reported

- Two new technicians are starting soon.
- She expressed gratitude for the support shown during TC Week.

8. Old Business

A. MIS RFP - Update

- Covered in the Administrative Department Report.

10. Executive Closed Session for the purposes of discussing:

A. Personnel matters (5 ILCS 120/2 (c) 1)

B. Collective negotiating matters (5 ILCS 120/2 (c) 2)

C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)

D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:50 a.m. Chief Norton made a motion to enter closed session to discuss Collective negotiating matters (5 ILCS 120/2 (c) 2) and Administrator Guttman seconded. Motion approved by unanimous roll call vote.

Having taken no action, the Executive Committee returned to open session at 09:00 a.m.

10. Other Business

None

11. **Adjournment**

At 9:01 a.m. Administrator Guttman made a motion to adjourn, and Manager Niehaus seconded. The motion was approved by voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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