

DU-COMM

DuPage Public Safety Communications
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EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, May 20, 2026 – 7:30 a.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:33 a.m. Mayor Levin called the meeting to order.

1. Roll Call

Mayor Scott Levin (Chairman)
Manager David Fieldman (Secretary)
President Jim McCarthy (Treasurer)
Administrator Evan Walter
Police Chief Phil Norton
President Nick Kosiara
Manager Scott Niehaus
Fire Chief Steve Evans
Police Chief David Schar
Fire Chief Rick Sanborn Jr.

City of Elmhurst
Village of Downers Grove
Bartlett FPD
Village of Burr Ridge
Glen Ellyn PD
Glenside FPD
Village of Lombard
Winfield FPD
Winfield PD
York Center FPD

Absent: Mayor Rod Craig - Village of Hanover Park

Staff: Director Robb, DD Benjamin, Finance Manager Athitakis, MIS Manager Roberts, Technical Services Manager Maplethorpe, TC Webb, Exec Secretary Regalado

Guests: Attorney Ericka Thomas - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd; President Kate Perkins – Warrenville FPD

2. Public Comment

None

3. Recognitions

- A. Proclamation 26-004 – Angie Webb 30 Years of Service
- B. Lexi Schulze – NENA Excellence Award – moved to the June Executive Committee meeting.

4. Consent Agenda

Minutes:

- A. March 25, 2026 – Minutes

Financials:

- B. Monthly Revenue Expenditure Report – March 2026
- C. Monthly Bill Listing – March 2026
- D. Monthly Bill Listing – April 2026

Manager Fieldman made a motion to approve the Consent Agenda items A, B, C, D and Chief Norton seconded. Motion passed by unanimous roll call vote.

5. Committee Reports

A. Chiefs Operating Committee Report - Chief Schar
Chief Schar reported

- Most items will be addressed in subsequent committee reports.

B. Finance Subcommittee Report – Administrator Walter

- No report.

C. DuPage County ETSB Report – Director Robb

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD •
Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD •
Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD •
Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD

The committee discussed

- A meeting with County leadership to discuss the Finance Committee resolution was requested.
- Concerns about historical ETSB practices and a perceived lack of discussion at recent ETSB meetings
- DU-COMM's position that a consultant may be needed to evaluate DU-COMM / ETSB / ACDC operational and financial relationships.
- Consideration of Mission Critical Partners (MCP) to perform a full system evaluation.
- Concerns expressed by several members regarding:
 - Cost (approx. \$50k)
 - Whether ETSB would participate or cost-share
 - Risks of producing a report without shared buy-in
 - Ambiguity in the MCP proposal's pricing language
- Suggestions to instead seek broader cooperation and frame the evaluation as a collaborative approach, not a criticism.
- Discussion on long-term structural concerns including governance, funding clarity, radio purchasing authority, surcharge revenue allocation, and need for a finance committee.
- Acknowledgement that without ETSB support, a consultant review may not be effective.
- Members agreed to continue evaluating options and gather feedback prior to the County meeting on May 22.

D. HR Subcommittee Update – Manager Niehaus

- The committee will meet in June.
- Need to identify a new chair for the HR Subcommittee and member of the Executive Committee due to Manager Niehaus's upcoming retirement. Roselle Administrator Jason Bielawski was recommended to be appointed at the July Board of Directors meeting.

6. Staff Reports

A. Director's Report – Director Robb

- Dr. Hwang, DU-COMM's new Medical Director from CDPH will be touring and meeting staff next week.

B. Operations Report - Deputy Director Benjamin

Deputy Director Benjamin noted

- Several Operators in Charge (OIC) have been appointed with another round of interviews scheduled.
- RapidSOS and live translation are functioning very well. FOIA requests include call transcriptions, which we previously didn't have but can produce with this program. We're coordinating with Legal to determine whether these transcriptions qualify as records we are responsible for providing.

B. Support Services Department Report – Eric Roberts / Erik Maplethorpe

Technical Services Manager Maplethorpe noted

- Fire Channel upgrades are being performed.
- DU-COMM has an open Technician position and appreciate agencies sharing the employment opportunity on their websites.
- Roselle PD tower had a lightning strike. DU-COMM had \$50,000 of equipment destroyed and an insurance claim was submitted.

MIS Manager Roberts noted

- SIS firewall upgraded.
- Switch being replaced today. Alarm companies were notified.
- Creating a schedule for equipment that needs to be updated.

C. Administrative Department Report – Angela Athitakis / Christine Groves

Finance Manager Athitakis reported

- Closing the Fiscal year; Auditors are scheduled the end of June.
- DU-COMM has 79 TCs (67 certified) highest amount since 2022.

7. **Old Business**

- None

8. **New Business**

A. Consultant

- Discussed during ETSB report.

B. Lisle-Woodridge FPD Board Request for 911 Standardization

- Lisle-Woodridge FPD's Board contacted DU-COMM to request additional information regarding call processing times. Specifically, they are asking for timestamps that reflect when a 9-1-1 call first hits the call-handling equipment, not just when a telecommunicator answers it. Their concern is that during heavy call volume—such as during storms—there can be an influx of calls waiting in the system before a telecommunicator is able to pick them up. They are looking to measure the full “inception-to-turnout” interval.
- NENA and APCO have standards related to these metrics; however, those standards do not translate well to DU-COMM's environment because we do not have automated communication between the phone system and the CAD. As a result, capturing this data would require a manual review of thousands of records, which is not practical.
- Other agencies have made similar requests, and staff confirmed that gathering this data is not feasible with our current setup. ISO and other evaluators have also asked for these metrics.
- Long-term, the Director noted that having this capability would be beneficial and would support accreditation efforts. The required equipment technically exists in our system, but the components do not communicate with each other due to configuration and integration limitations. This appears to be an issue that needs to be addressed with ETSB at the manufacturer or system-integration level.

9. **Executive Closed Session for the purposes of discussing:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:26 a.m. Manager Niehaus made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) and Manager Fieldman seconded. Motion approved by unanimous roll call vote.

10. **Other Business**

- None

11. **Adjournment**

At 8:45 a.m. Manager Niehaus made a motion to adjourn, and Manager Fieldman seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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