

DU-COMM

DuPage Public Safety Communications
420 N. County Farm Road, Wheaton, IL 60187
(630) 260-7500 Main
www.ducomm.org



EXECUTIVE COMMITTEE MEETING – MINUTES

Wednesday, February 18, 2026 – 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL

- 1. Roll Call**
- | | |
|--|--------------------------|
| Manager David Fieldman (Secretary) | Village of Downers Grove |
| President Jim McCarthy (Treasurer) | Bartlett FPD |
| Administrator Evan Walter | Village of Burr Ridge |
| Manager Scott Niehaus | Village of Lombard |
| Police Chief Phil Norton (<i>arrived 7:40</i>) | Glen Ellyn PD |
| President Nick Kosiara | Glenside FPD |
| Fire Chief Steve Evans | Winfield FPD |
| Police Chief David Schar | Winfield PD |
| Fire Chief Rick Sanborn Jr. | York Center FPD |
- Absent:** Mayor Scott Levin - City of Elmhurst; Mayor Rod Craig - Village of Hanover Park
- Staff:** Director Robb (virtual), Deputy Director Benjamin, Finance Manager Athitakis, Technical Services Manager Maplethorpe, MIS Manager Roberts, QA Manager Miller, OM Napier, Exec Secretary Regalado
- Guests:** Attorney Ericka Thomas - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd

At 7:31 a.m. President McCarthy called the meeting to order.

2. Appoint Chairman Pro Tem

President McCarthy made a motion to nominate Manager Fieldman as Chairman Pro Tem and Chief Evans seconded. Motion passed by unanimous roll call vote.

3. Public Comment

None

4. Consent Agenda

Minutes:

- A. December 17, 2025 – Minutes
- B. December 17, 2025 – Closes Session Minutes

Financials:

- C. Monthly Revenue Expenditure Report – November 2025
- D. Monthly Revenue Expenditure Report – December 2025
- E. Monthly Bill Listing – December 2025
- F. Monthly Bill Listing – January 2026

New Business:

G. Semi-annual review of closed session minutes pursuant to the (5 ILCS 120/2 (c) 21).

Action Requested: Motion to hold minutes of: 8/27/08, 3/28/12, 4/17/12, 5/22/13, 8/27/14, 11/26/14, 3/25/15, 4/19/16, 3/22/17, 3/21/18, 08/22/18, 11/28/18, 12/12/18, 03/20/19, 07/10/19, 01/15/20, 02/26/20, 04/21/20, 08/26/20, 12/16/20, 02/24/21, 03/24/21, 04/20/21, 12/15/21, 02/23/22, 04/20/22, 08/24/22, 09/28/22, 04/26/23, 05/24/23, 08/23/23, 09/14/23, 09/27/23, 10/18/23, 11/15/23, 12/18/23, 1/24/24, 5/29/24, 11/19/2024, 02/26/25, 04/23/25, 05/28/25, 06/18/25, 07/23/25, 08/27/25, 11/19/25 and motion to authorize the destruction of verbatim records (audio) of closed meetings older than 18 months that meet destruction criteria.

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- H. VHF Renewal Transmitter Site
- I. TAIT Portable Radios Purchase
- J. VHF Renewal 800 PD Backup Transmitters

President Kosiara made a motion to approve the Consent Agenda items A, B, C, D, E, F, G, H, I, J and President McCarthy seconded. Motion passed by unanimous roll call vote.

5. Committee Reports

- A. Chiefs Operating Committee Report - Chief Schar
Chief Evans reported

- Approved recommendation from General Counsel: Fire and Police Operations subcommittees are not OMA bodies and may hold hybrid/virtual meetings.

- B. Finance Subcommittee Report – Administrator Walter
Administrator Walter noted

- Discussed reserve policy revisions to separate operational and capital reserves.
- Exploring additional insurance coverage for risk management.
- Will review ETSB business policies when Director Robb returns full time.

- C. DuPage County ETSB Report – Director Robb
Chief Schar noted

- Ongoing discussion about funding radios; current surcharge insufficient.
- Formal evaluation of Executive Director Zerwin initiated in January.
- Budget items now discussed openly at each meeting instead of having a Finance subcommittee.

- D. HR Subcommittee Update – Manager Niehaus

- No report. The committee did not meet in January.

6. Staff Reports

- A. Deputy Director's Report – Tyler Benjamin

Director Robb returned from medical leave; expressed appreciation for staff support.

Deputy Director Benjamin noted

- Testing RTCC saturation patrol technology; future governance decisions needed. The DU-COMM bylaws do state an agency can be billed for additional services requested.
- Drone First Responder program feasibility under review.
- TC Week scheduled for April 12-18; meals, swag, and appreciation letters appreciated.

- B. Support Services Department Report – Eric Roberts / Erik Maplethorpe
Technical Services Manager Maplethorpe reported

- Retirement of Tech Services staff (Dave Janiec) in April; recruitment underway.
- Cross training in progress.
- Five Agencies have Comcast connections that are being reviewed. Winfield Fire and Woodridge have possible locations for microwaves.

MIS Manager Roberts noted

- Firewall updates planned; agencies will be notified of potential brief disruptions.
- Website moved to a different server to increase speed.

- C. Administrative Department Report – Angela Athitakis / Christine Groves
Finance Manager Athitakis reported

- Year-end close ongoing.
- Reserve Policy revision will be brought to the Executive Committee in March.
- Five new TC trainees started; four more projected for March.
- Administrative Assistant for SMO is in the background process.

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- Medical insurance projected increase: HMO +18.2% (budgeted 10%) which could be another \$115,000+ not budgeted for FYE27. PPO is increasing by 26.7% but is paid by the employee.
- Personnel Manual should be ready for next month's agenda for approval by EC.
- Wellness sessions for staff to conclude by February 23.
- DU-COMM is participating in Special Olympics Polar Plunge with the Wheaton PD & FD team on March 21.

7. Old Business

- None

8. New Business

- None

9. Executive Closed Session for the purposes of discussing:

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 7:59 a.m. Chief Norton made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) and Manager Niehaus seconded. Motion approved by unanimous roll call vote.

The Executive Committee returned to open session at 8:06 a.m.

10. Other Business

- A. National Public Safety Telecommunicators Week (NPSTW) 2026
 - Discussed during the Deputy Director's Report

11. Adjournment

At 8:07 a.m. President Kosiara made a motion to adjourn, and Administrator Walter seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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