DU-COMM

DuPage Public Safety Communications
420 N. County Farm Road, Wheaton, IL 60187
(630) 260-7500 Main
www.ducomm.org

EXECUTIVE COMMITTEE MEETING – MINUTES
Wednesday, October 28, 2026 – after the BOD Meeting 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 8:19 a.m. Mayor Levin called the meeting to order.

1. Roll Call

Mayor Scott Levin (Chairman)	City of Elmhurst
Mayor Rod Craig (Vice-Chair) *(left at 8:50)*	Village of Hanover Park
Manager David Fieldman (Secretary)	Village of Downers Grove
President Jim McCarthy (Treasurer)	Bartlett FPD
Administrator Evan Walter	Village of Burr Ridge
Administrator Jason Bielawski	Village of Roselle
Police Chief Joe Grage	Village of Lombard
President Nick Kosiara	Glenside FPD
Fire Chief Steve Evans	Winfield FPD
Fire Chief Rick Sanborn Jr.	York Center FPD

Absent: Police Chief Phil Norton - Glen Ellyn PD

Staff: Director Robb, Deputy Director Benjamin (remote), Finance Manager Athitakis, HR Manager Groves (remote), MIS Manager Roberts, Technical Services Manager Maplethorpe (remote), Exec Secretary Regalado

Guests: Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd

2. Public Comment
None

3. Consent Agenda

Minutes:
A. September 16, 2026 – Minutes
B. September 16, 2026 – Closed Session Minutes

Financials:
C. Monthly Revenue Expenditure Report – August 2026
D. Monthly Revenue Expenditure Report – September 2026
E. Monthly Bill Listing – August 2026
F. Monthly Bill Listing – September 2026

New Business:
G. Surplus Equipment Disposal List

President Kosiara made a motion to approve the Consent Agenda items A, B, C, D, E, F, G and Mayor Craig seconded. Motion passed by unanimous roll call vote.

5. Committee Reports

A. Chiefs Operating Committee Report - Chief Evans
- No report. The committee did not meet in October.
- The next meeting is scheduled for November 10, 2026.

B. Finance Subcommittee Report – Administrator Walter
Administrator Walter noted

- The committee reviewed the recently approved audit and had no concerns.
- Discussion was held regarding the facility loan operating fund and future changes to the building funding structure.
    - Facility shares are expected to decrease, while an owning and operating portion will be incorporated into regular shares.
    - Members discussed preserving savings generated from funding changes as a potential future funding source for radio replacement projects.
- Radio funding strategies were reviewed, including possible ETSB participation and a waterfall funding model involving ETSB, DU-COM, and member agencies.
    - The committee discussed the importance of establishing a reliable estimate for future radio system replacement costs before determining funding mechanisms.
    - Approximately $3 million expected from ETSB and approximately $3.3 million in excess DU-COM funds were identified as potential radio replacement reserve funds.
    - The committee recommended reserving approximately $6 million in total for future radio replacement needs.
- Management compensation structure reviewed and agreed with the HR Subcommittee recommendations.

C. HR Subcommittee Report – Administrator Bielawski
Administrator Bielawski reported
- Discussion focused on organizational structure, staffing needs, and preparation for the FY2028 budget process.
- Focus was given to information technology staffing needs and organizational capacity.
- The subcommittee recommended approval of management salary range adjustments intended to address internal equity and salary compression issues.

D. DuPage County ETSB Report – Director Robb
Director Robb provided a written summary for clarity.
- No additional report beyond prior board discussions.

6. Staff Reports

A. Director's Report – Director Robb
- An update was provided regarding the CESSA implementation partnership.
    - Approximately 300 mental health-related calls were processed in the first month.
    - Only four calls met criteria for transfer to 988 services.
    - Staff reported the program is functioning as designed and that partnerships with county mental health resources have been positive.
    - DU-COMM benefits from having the resources available from the DuPage County Crisis Center.
    - A stakeholder meeting is scheduled in November to review lessons learned and identify improvements.

B. Operations Report - Deputy Director Benjamin
Deputy Director Benjamin noted
- No additional updates beyond the information included in the packet

C. Support Services Department Report – Eric Roberts / Erik Maplethorpe
MIS Manager Roberts noted
- Completion of a firewall update on the primary system.
- JCI alarm system firewall update was scheduled. Notification with scheduling details will be distributed to affected parties.
- The update process is designed to prevent service interruptions through redundant system configuration.

D. Administrative Department Report – Angela Athitakis / Christine Groves

Finance Manager Athitakis reported

- The audit was approved by the BOD.
- Continued work related to the preparation of the FY2028 budget.
- Agencies with deferred fire funding formula payments dating back to 2019 were notified of final balances due.
    - Total deferred payments owed are approximately $184,000.
    - Agencies were provided with payment options, including immediate payment or installment plans.
- Staff noted recent employee departures, with further discussion scheduled for executive session.
- Overtime expenses were noted as trending downward.

7. Old Business

- None

8. New **Business**

A**.** Manager Hierarchy Compensation Proposal **–** Revised FYE27 Pay Scale

- Extensive discussion was held regarding proposed salary range adjustments for management positions.
- Committee members expressed concerns regarding compensation comparisons, position classifications, organizational structure, and salary compression.
- Discussion included the possibility of using an external consultant to conduct a classification and compensation study of non-union employees.
- Members agreed such a study would provide a more comprehensive review of management positions and compensation levels.
- Include the higher proposed compensation for planning purposes in next year's budget.

Mayor Craig made a motion to direct the Executive Director to undertake a compensation and classification study for executive-level positions within the Director's authorized spending limits of $ 20,000 and Administrator Walter seconded. The motion was approved by unanimous voice vote.

9. Executive Closed Session for the purposes of discussing:

A. Personnel matters (5 ILCS 120/2 (c) 1)
B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:50 a.m. Manager Fieldman made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) and Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11) and Administrator Walter seconded. Motion approved by unanimous roll call vote.

The Executive Committee returned to open session at 8:59 a.m.

10. Other Business

A. Illinois 911 Strategic Plan

- Provided for informational purposes.

11. Adjournment

At 9:00 a.m. Administrator Walter made a motion to adjourn, and Administrator Bielawski seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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