DU-COMM

DuPage Public Safety Communications
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EXECUTIVE COMMITTEE MEETING – MINUTES
Wednesday, September 16, 2026 – 7:30 a.m.
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:32 a.m. Mayor Levin called the meeting to order.

1. Roll Call

Mayor Scott Levin (Chairman)	City of Elmhurst
Mayor Rod Craig (Vice-Chair)	Village of Hanover Park
Manager David Fieldman (Secretary) *(left at 9:05)*	Village of Downers Grove
President Jim McCarthy (Treasurer)	Bartlett FPD
Administrator Evan Walter	Village of Burr Ridge
Administrator Jason Bielawski	Village of Roselle
Police Chief Phil Norton *(left at 8:15)*	Glen Ellyn PD
President Nick Kosiara	Glenside FPD
Fire Chief Steve Evans	Winfield FPD
Fire Chief Rick Sanborn Jr.	York Center FPD

Staff: Director Robb, Deputy Director Benjamin, HR Manager Groves, MIS Manager Roberts, Technical Services Manager Maplethorpe, SMO Pirog, QA Manager Miller, OM Giuffre, OM Mayberry, OM Menough, Exec Secretary Regalado

Guests: Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd

2. Public Comment
None

3. Consent Agenda

Minutes:
A. August 18, 2026 – Minutes

Financials:
August Financials will be approved at the October 28th meeting

New Business:
B. Network Switches
C. 2027 DU-COMM Meeting Calendar

Administrator Walter made a motion to approve the Consent Agenda items A, B, C and Manager Fieldman seconded. Motion passed by roll call vote.

5. Committee Reports
A. Chiefs Operating Committee Report - Chief Evans
Chief Evans reported

- Discussed mapping issues and PURVIS app concerns.
- CESSA determinate codes go live 9/14.
- Siren Activation update reviewed; detailed update provided by Erik Maplethorpe.
- Committee unanimously recommended Chief Grage for Vice Chair position.

B. Finance Subcommittee Report – Administrator Walter
Administrator Walter noted

- Budget discussions upcoming this fall.
- Reviewed funding strategy for the building (owned by DuPage County).

- Radio funding strategy reviewed; needs guidance from the Executive Board.
  - Consideration of consultant for third-party data regarding radio capital replacement.
  - Legislative strategy for 911 surcharge increase discussed; anticipated spring session action.
  - Discussion of waterfall funding model (ETSB → DU-COMM → Agencies)
- 911 Surcharge Update
  The committee discussed
  - Associations continue pursuing a statewide 911 surcharge increase in the spring legislative session.
  - Gaining bipartisan sponsorship.
  - Underfunding of 911 highlighted in national articles.

C. HR Subcommittee Report – Administrator Bielawski
Administrator Bielawski reported
- Have not met for five months.
- Reviewed HR status report.
- Discussed salary ranges, staffing, organizational updates.
- Next meeting planned for November.

D. DuPage County ETSB Report – Director Robb
Director Robb provided a written summary for clarity.
- Administrative phone system approved as part of the ETSB budget.
- Reviewed radio replacement funding.
  - Additional FY25 and NG911 funds available to PSAPs.
  - Executive Committee supports Chair Schwarze's recommendations.

6. Staff Reports

A. Director's Report – Director Robb
- Planning underway with multiple partners (OEM at the helm) for upcoming Presidents Cup.
- Recognition of DU-COMM Emergency Number Professionals (ENP) SMO Steve Pirog and OM Jessica Giuffre.
- CESSA
  - Went live on September 14 for managing mental health calls.
  - TCs assess mental-health call severity.
  - Low-risk callers transferred to 988.
  - High-risk calls routed to police/EMS.
  - DuPage Crisis Center supports 988 transfers.

B. Operations Report - Deputy Director Benjamin
Deputy Director Benjamin noted
- OIC team filled with final ninth member.
- Awards presented at annual All Agency meeting:
  - Telecommunicator of the Year: Beth Alyse Burton
  - Supervisor of the Year: OM Donna Napier
  - Award of Excellence: Brian Marek
  - Teamwork Awards: Angie Webb, Cheryl Delph-Ruiz, Nicole Valerio
  - Customer Service Awards: Jamie Paplaczyk, Abby Ross, Mary Novak
- CAD reports (August) will be shared when available.

C. Support Services Department Report – Eric Roberts / Erik Maplethorpe
Technical Services Manager Maplethorpe noted
- Continued VHF upgrades.
- DFSI project completed and accepted; system live.

- Fully staffed with new tech onboard.

MIS Manager Roberts noted

- Upgrades postponed.

D. Administrative Department Report – Angela Athitakis / Christine Groves

HR Manager Groves reported

- Last TC class of the year started this week.
- Two candidates successfully cleared the thorough hiring process.
- "Chillin' with Chili" event scheduled for September 28 for member agency personnel to meet TCs (flyer in the packet)

7. Old Business

A. Fulton Sirens

- System solutions deployed.
- Training ongoing.
- Director reports full confidence the system will work during a tornado warning.
- Backup enhancements in progress.

B. Chiefs Operations Committee Vice Chair

Chief Norton made a motion to appoint Vice Chair of the Chiefs Operations Committee Lombard Police Chief Joe Grage to the Executive Committee and Administrator Walter seconded. Motion passed by unanimous voice vote.

8. New **Business**

A. Executive Director Contract

- Discussed in Closed Session.
- No vote for approval.

9. Executive Closed Session for the purposes of discussing:

A. Personnel matters (5 ILCS 120/2 (c) 1)
B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

At 8:02 a.m. President McCarthy made a motion to enter closed session to discuss Personnel matters (5 ILCS 120/2 (c) 1) and President Kosiara seconded. Motion approved by unanimous voice vote.

The Executive Committee returned to open session at 9:03 a.m.

10. Other Business

A. Basecamp Software

- Bartlett FPD uses Basecamp for agendas, minutes, document storage.
- Board expressed interest; brief follow-up planned after the meeting.

11. Adjournment

At 9:06 a.m. Mayor Craig made a motion to adjourn, and Administrator Walter seconded. The motion was approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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