

DU-COMM

DuPage Public Safety Communications

420 N. County Farm Road, Wheaton, IL 60187

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www.ducomm.org



CHIEFS OPERATIONS COMMITTEE MEETING – MINUTES

Tuesday August 12, 2025 – 1:00 p.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

Chief Evans called the meeting to order at 1:00 p.m.

1. ROLL CALL / AGENCY:

Chief William Gabrenya	Bartlett FPD	Chief Kevin Fleege	Oak Brook FD
Chief Rob Schultz	Carol Stream FPD	Chief John Turkovich	Oakbrook Terrace FPD
Chief Dave Godek	Clarendon Hills FD	Chief Tim Smeltzer	Roselle FD
Chief Ed Leinweber	Clarendon Hills PD	DC Matt Coppock	Roselle FD
DC Jason Norton	Darien PD	Chief Bob Barreto	Roselle PD
Chief Jim Lahanis	Darien-Woodridge FPD	Chief Steve Stapleton	Villa Park FD
DC Jamie Tunk	Darien-Woodridge FPD	DC Brandon Mitsuka	Villa Park FD
Chief Scott Spinazola	Downers Grove FD	DC James Svara	Villa Park PD
DC Robert McMahon	Downers Grove PD	Sgt. Jose Pagan	Villa Park PD
Chief Richard Dufort	Elmhurst FD	Chief Jeff Keefe	West Chicago FPD
DC Steve Reynolds	Elmhurst FD	DC Ric Ciszewski	West Chicago FPD
DC Brett Kaczorowski (arrive 1:14)	Elmhurst PD	Chief Robert Brill	Wheaton FD
Chief Rich Cassady	Glenside FPD	DC Pete Vassios	Wheaton FD
Chief Eric Fors	Hanover Park FD	Chief Lauren Kaspar	Willowbrook PD
DC Matt Riedel	Hanover Park PD	Chief Steve Evans (Vice Chair)	Winfield FPD
DC Victor DiVito	Hanover Park PD	DC Tim Roman	Winfield FPD
Chief Jefferey Pindelski	Hinsdale FD	Chief Tom Stefanson	Woodridge PD
Chief M. Rodriguez (arrive 1:04)	Lisle PD	Chief Rick Sanborn, Jr.	York Center FPD
Chief Rick Sander	Lombard FD	DC Bret Mowery	York Center FPD
DC George Hyland	Lombard FD		
Chief Joe Grage	Lombard PD		

ABSENT: Chief Ryan Conway – Bartlett PD; Chief Matthew Beyer – Bloomingdale FPD; Chief Marc Loftus – Burr Ridge PD; Chief Don Cummings – Carol Stream PD; Chief Guy Papa – DuPage County Sheriff; Chief Chris Clark – Glen Ellyn FD; Chief Phil Norton – Glen Ellyn PD; Chief Brian King – Hinsdale PD; Chief Keith Krestan – Lisle-Woodridge FPD; Chief Brian Strockis – Oak Brook PD; Chief Casey Calvella – Oakbrook Terrace PD; Chief Andy Dina – Warrenville FPD; Chief Sam Bonilla – Warrenville PD; Chief Colin Fleury – West Chicago PD; Chief P.J. Youker – Wheaton PD; Chief Dave Schar (Chairman) - Winfield PD

DU-COMM STAFF: Executive Director Robb, Deputy Director Benjamin, Training Manager Schretter, QA Manager Miller, TS Manager Maplethorpe, MIS Manager Roberts, Executive Secretary Regalado

2. Public Comment

- None

3. Approval of Minutes

A. June 10, 2025

Chief Keefe made a motion to approve May 13, 2025 minutes and Chief Sanborn, Jr. seconded. Motion passed by unanimous voice vote.

4. Executive Committee

A. July 23, 2025

Chief Evans reported

- The Executive Committee discussed Radio IGAs listed on today's agenda.
- The new Board was installed. Mayor Scott Levin of Warrenville is the Chairman and President Jim McCarthy Bartlett FPD is the Treasurer.
- Administrator Evan Walter Village of Burr Ridge is on the Executive Committee and will be leading the Finance Subcommittee also
- The next meeting is August 27th.

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

5. Report of the Committees

A. Support Services (Chief Robert Brill)

Chief Brill reported

- No report.
- The next meeting is September 3rd.

B. Police Operations (Chief Lauren Kaspar)

- No report. The committee did not meet.
- The next meeting is September 17th.

C. Fire Operations (Chief Eric Fors)

Chief Fors reported

- The committee is working through reviewing policies.
- The Board-Up list will be approved at the next meeting.
- Next meeting is August 21st.

6. ETSB Report

A. ETSB

Director Robb reported

- Discussion if PSAPs should be billed for ETSB manpower.
 - Director Robb requested a budget amendment for the cost of the API connection for CommsCoach, which is an allowable 911 surcharge cost.
 - Resulted in an additional charge of approximately \$5,000 including a retainer from ETSB to install the connection, charges for discussing the topic in Focus Group meetings, and administrative paperwork filed.
 - Director Robb submitted a revised policy concerning this and it will be discussed at the August 13th meeting.
- Fire Dispatch Call Stacking- determined to be a training issue and present Fire Chiefs were opposed using this functionality. Events will remain open and pending and allow for self-dispatch during high volume events.
- Command Central- ETSB decided that individual user IDs would have to be created for those who wanted access to Command Central. This is the program used to see the location of agency radios.
- Request to search handicap placards through LEADS-need to research this further because the Hexagon CAD system does not support this capability.
- Fire radio testing concluded August 5th-a few issues reported were certain channels not receiving or transmitting correctly in the new fire main zone and discrepancies with hazard zone activation in specific talkgroups.
- Fire mobile radios-three options are available.
- The next meeting is scheduled for Wednesday, August 13th.

B. PAC Update

Deputy Director Benjamin reported

- The PAC has been updating MOUs with outside agencies to account for new templates and upcoming encryption.
- ETSB policies are also being updated with DU-COMM concerns on clearly operational considerations incorporated in the policies. An example is Emergency Button Activation regarding actions of the user and dispatcher which mirrors DU-COMM's policy, which is operational.

7. Staff Reports

A. Directors Report

Director Robb reported

- **Peer Support Training**
 - DU-COMM is hosting training October 1-3 with Cornerstone.
 - Email training@ducomm.org if agencies have personnel interested in attending (3 openings remain).
 - Director Robb asked for confirmation that TCs could bring a peer support member to CISC (Critical Incident Stress Debriefing) on a case-by-case basis by confirming with the agency.
- **Drones as First Responders**
 - DuPage County has surplus funds available and would like to support a Drone as First Responder Program countywide (15 strategically placed sites).
 - DuPage County asks departments to collectively decide if they want Flock, Moto or Axon for the drone program.
 - Cost per site is approximately \$50,000 per year for leasing the property, training, and maintaining the drones. County has \$3,000,000 slated for the project for the next four years.
 - Flight Hub is a program agencies with their own drones can monitor responses.
 - OHSEM plans to help support drone OPS

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- The Chiefs Ops Committee does not have enough information to make a decision.
- Director Robb will request a presentation.
- Congratulations to Deputy Director Tyler Benjamin, Technical Services Manager Erik Maplethorpe, Training Manager Amanda Schretter, Quality Assurance Manager Ryan Miller and Operations Manager MJ Martin who earned their Emergency Number Professional (ENP) certifications in July.

B. Operations/Training Report

Deputy Director Benjamin noted

- Preparing for the President's Cup Golf Tournament next year, possibly offering tactical dispatchers to assist onsite.

Training Manager Schretter reported

- September TC training class of five is planned.
- Staff training on RapidSOS.
- Please make requests a week in advance at minimum for TCs to attend agency rapid deployment, active assailant, Mayday, etc. events.
- Public Education: DU-COMM attended 14 different National Night Outs and are currently planning Open House coverage.

C. Support Services Report

TS Manager Maplethorpe reported

- **Phones-** the update failed in the lab and AT&T stopped dispersing to PSAPS. Estimating a few months to be fixed.
- **Consoles-**The software update slowed the issues with log outs and speakers but did not fix the problem.

MIS Eric Roberts reported

- Transitioning from Scott Klein's departure and actively interviewing for the Network Administrator position.

D. Human Resources Report

In packet.

E. Revenue Expenditure Report

In packet.

8. Old Business

A. Mental Health

- On Hold. No update.

B. School Safety

- On Hold. No update.

9. New Business

A. Radio IGAs

- The direction that DU-COMM was given by Attorney John Kelly was to have a Fire IGA like the active radio IGA we have on behalf of our police departments signed in 2022 expiring in 2028.
- Concerns with the language in the Police IGA is DU-COMM is not allowed to help agencies with their radios and questionable whether radios will be covered.
- Please advise DU-COMM if you've already signed your own agreement or if you're interested in doing a blanket IGA.
- The Executive Committee suggested mirroring the current Police IGA if possible and ask what direction the Fire agencies would like to proceed.
- Attorney Kelly recommended not signing the affidavit. The language differs from the IGA. Members noted criminal liability to the signer if there's a disagreement later.
- Attorney Kelly has contacted the Assistant State's Attorney.
- The Motorola radio systems project engineer resigned.
- The Chiefs Ops Committee had questions and concerns:
 - What happens when the IGA expires?
 - Will radios and airtime be covered by the ETSB if sign individual IGAs?
 - Waiting for a group IGA delays radio distribution.
- The Chiefs Ops Committee supports one Fire IGA that matches the current Police IGA.

B. DU-COMM Access to DuPage ETSB Talkgroups

TS Manager Maplethorpe noted DU-COMM is an approved user of STARCOM21 to have radios to support the Center and Agencies. DU-COMM needs an MOU with ETSB talkgroups. ETSB treats DU-COMM as an outside agency. To facilitate the

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process DU-COMM requests individual Sponsorship letters.

Chief Fors made a motion to approve DU-COMM's request for access to all of the same ETSB operational channels we have now (including after encryption is implemented) and submit individual agency sponsorship letters and Chief Lahanis seconded. Motion passed by unanimous voice vote.

10. Other Business

- None.

11. Adjournment

At 1:41 Chief Sander made a motion to adjourn the meeting and Chief Stefanson seconded. Motion approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,
Kimberly Regalado
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