

DU-COMM

DuPage Public Safety Communications

420 N. County Farm Road, Wheaton, IL 60187

(630) 260-7500 Main

www.ducomm.org



CHIEFS OPERATIONS COMMITTEE MEETING – MINUTES

Tuesday, June 11, 2024 – 1:00 p.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

Chief Bozik called the meeting to order at 1:00 p.m.

1. ROLL CALL / AGENCY:

Chief Matthew Beyer	Bloomingtondale FD	DC George Hyland	Lombard FD
Chief Rob Schultz	Carol Stream FD	DC Joe Grage	Lombard PD
Chief Ed Leinweber	Clarendon Hills PD	Chief Kevin Fleege	Oak Brook FD
DC Jason Norton	Darien PD	Chief John Turkovich	Oakbrook Terrace FD
Chief Jim Lahanis	Darien-Woodridge FPD	Chief Mark Bozik (Chairman)	Roselle FD
Chief Scott Spinazola	Downers Grove FD	DC Brandon Mitsuka	Villa Park FD
DC Rob Pekelder	Downers Grove FD	Chief Andy Dina	Warrenville FD
DC Jim McGreal	Downers Grove PD	Chief Patrick Tanner	West Chicago FPD
Chief Guy Papa	DuPage County Sheriff	Chief Colin Fleury	West Chicago PD
Chief Robert Dufort	Elmhurst FD	Chief Robert Brill	Wheaton FD
Acting DC Morrison	Glen Ellyn PD	Chief Lauren Kaspar	Willowbrook PD
Chief Rich Cassidy	Glenside FD	Chief Steve Evans	Winfield FD
Chief Eric Fors	Hanover Park FD	Chief Dave Schar (Vice Chair)	Winfield PD
DC Matt Riedel	Hanover Park PD	Chief Rick Sanborn, Jr.	York Center FPD

ABSENT: Chief William Gabrenya - Bartlett FD; Chief Geoffrey Pretkelis - Bartlett PD; Chief John Madden - Burr Ridge PD; Chief Don Cummings - Carol Stream PD; Acting Chief Dave Godek - Clarendon Hills FD; Chief Michael McLean - Elmhurst PD; Chief Chris Clark - Glen Ellyn FD; Chief John Gannelli - Hinsdale FD; Chief Brian King - Hinsdale PD; AC Tim Dempsey - Lisle PD; Chief Keith Krestan - Lisle-Woodridge FPD; Chief Brian Strockis - Oak Brook PD; Chief Casey Calvello - Oakbrook Terrace PD; Chief Bob Barreto - Roselle PD; Chief Michael Rivas - Villa Park PD; Chief Sam Bonilla - Warrenville PD; Chief P.J. Youker - Wheaton PD; AC Tom Stefanson - Woodridge PD

DU-COMM STAFF: Director Robb, Consultant Krull (virtual), DDO Benjamin, Training Coord. Schretter, MIS Manager Klein, Acting Technical Services Manager Maplethorpe, Executive Secretary Regalado

Guests: ETSB Director Linda Zerwin, ETSB DD Gregg Taormina

2. Approval of Minutes

A. May 14, 2024

Chief Fors made a motion to approve the May 14, 2024 minutes and Chief Lahanis seconded. Motion passed by unanimous voice vote.

3. Executive Committee

A. May 29, 2024

Chief Bozik reported

- The Executive Board went to executive session to discuss the annual performance of Director Robb.
- The next meeting is June 26.

4. Report of the Committees

A. Support Services (Chief Eric Fors)

Chief Fors reported

- Radio speaker mics remote vs standard pricing came back this morning.
- Please contact ETSB if you need more portable radios for new staff, different vehicles, etc.
- The weather sirens test froze last week. Fulton manually tested the sirens late at 10:05 a.m. MIS found the problem and has a new procedure for testing the sirens without activating them.
- Acting Technical Services Manager Maplethorpe presented an in-depth review of two separate projects for the channel realignment. The presentation will be shared at the Fire Operations meeting.
- The next meeting is August 7. The July 3 meeting has been cancelled due to the July 4 holiday.

Bartlett FPD • Bartlett PD • Bloomingtondale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

B. Police Operations (Chief Lauren Kaspar)

Chief Kaspar reported

- Potential virtual meetings to ensure police attendance.
- Radio Channel closure was tabled due to Burr Ridge DC Loftus not in attendance.
- Command Central used for large-scale incidents is working well.
- Discussion of an RTCC subcommittee is preliminary.
- Pre-planned events should use a local talk channel.
- Discussed channel renaming briefly.
- The next meeting is July 24 if virtual or may need to be cancelled because Chief Kaspar is out of town.

C. Fire Operations (Chief Patrick Tanner)

Chief Tanner reported

- No report.
- Next meeting is June 20.

5. ETSB Report

A. ETSB Director Zerwin reported

- Return fire portable radio order forms to ETSB as soon as possible so they can begin distributing the radios. ETSB will contact agencies to determine if they want the hazard zone or not, and do not need to notate agency preference on the form.
- No update on mobile radios, waiting for information from Motorola.
- ETSB is selling radios to other agencies. ACDC and County are purchasing CPUs. Contact them if interested.

ETSB IT DD Taormina reported

- The CAD update today had issues with LiveMUM, LEADS and Purvis that have been resolved. Configuration issues are still being worked through, but all systems are operational.
- CAD logins were worked through with agencies.

Chief Sandborn noted

- Agency apparatus in GPS is not correct. ETSB Director Zerwin will investigate the issue. The system may need to just be reset.

Chief Tanner questioned

- The cost of portable XE radio extended life batteries being charged to agencies. ETSB Director Zerwin requests a count of agencies interested in the extended life batteries to be able to look at different batteries and the cost. She believes the ETSB policy is to cover the battery cost.

B. PAC Update

Chief Dina reported

- A brief meeting with half the membership in attendance.
- No update on police encryption.
- No update on mobile fire radios.
- Deployment of portable fire radio demos was discussed.

6. Staff Reports

A. Directors Report

Director Robb reported

- Interviews are scheduled next week for the HR manager position, excellent candidates and some with public safety experience.
- The Strategic Planning report with themes, first steps and action items will be shared with Chiefs at the end of the week.
- Peer to Peer training is rescheduled due to an emergency for Dr. Lily.
- The Healthy Dispatcher's full report was received, and some points are aligned with the strategic planning. The first task being addressed is bullying in the Center. A memo on bullying was sent to staff. Policies for bullying are being updated.

B. Operations/Training Report

DDO Benjamin reported

- Appreciation of the agencies' support in the loss of our telecommunicator Kirsten Monigold.
- Preparing for the DNC (Democratic National Convention) coming up in August. Speaking with the MABAS Division and OHSEM (Homeland Security and Emergency Management). Completing CAD fire automation in case apparatus needs to be sent to the city on short notice. Meeting with OHSEM (Homeland Security and Emergency Management), OEMC (Chicago Office-Emergency Management) and Cook County at the end of July to see the plan and the expectations for counties.

- Increased staff scheduled this weekend for Juneteenth celebrations.
- Interviews for the Admin Assistant are being scheduled.
- Thankful to the police for getting background checks completed for our interview process.

Training Coordinator Schretter reported

- Telecommunicator staffing is 73, with 57 trained for DPSO. Four TC trainees are in the second week of classroom.

C. Support Services Report

Acting Technical Services Manager Maplethorpe reported

- AT&T has not provided dates for the phone system. AT&T will be on site tomorrow with a Motorola field engineer. One IP Flex router is installed, and one is on its way.
- Channel realignment projects- move Glen Ellyn to Fire East, then upgrade Fire North.
- Next Tuesday at 9:00 p.m. Motorola is changing the switches on the radio consoles. Possible impact on Purvis and dispatchers. Dispatch may work on portables for a brief time. Communication will be sent on what to expect.
- Site trunk is scheduled for Thursday.

MIS Manager Klein reported

- The Fulton server should arrive mid-June and be installed soon. Expect automatic sirens for July or August.

D. Human Resources Report

In packet.

E. Revenue Expenditure Report

In packet.

7. Old Business

A. Mental Health Legislation

Director Robb stated

- Hopefully this week there will be an update. ETSB Director Zerwin noted site bill 3648 passed in both houses this week.

B. School Safety-Meeting June 18, 2024

Director Robb stated

- There will be demos and discussion of indoor mapping and what agencies would like to see at schools and large buildings. School District and IT personnel are attending. Please email the Director if you want to participate in the June 18 meeting.

8. New Business

9. Other Business

10. Adjournment

At 1:25 Chief Tanner made a motion to adjourn the meeting and Chief Brill seconded. Motion approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,

Kimberly Regalado

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