

# DU-COMM

## DuPage Public Safety Communications

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www.ducomm.org



### CHIEFS OPERATIONS COMMITTEE MEETING – MINUTES

Tuesday, January 14, 2025 – 1:00 p.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

Chief Schar called the meeting to order at 1:04 p.m.

#### 1. ROLL CALL / AGENCY:

Chief Matthew Beyer	Bloomingtondale FD	Chief Rick Sander	Lombard FD
Chief Rob Schultz	Carol Stream FD	Chief Kevin Fleege	Oak Brook FD
DC Jason Kanzia	Carol Stream FD	Chief John Turkovich	Oakbrook Terrace FD
Acting Chief Dave Godek	Clarendon Hills FD	Chief Mark Bozik (Vice Chair)	Roselle FD
Chief Ed Leinweber	Clarendon Hills PD	DC Tim Smeltzer	Roselle FD
Chief Greg Thomas	Darien PD	Chief Bob Barreto	Roselle PD
Chief Jim Lahanis	Darien-Woodridge FPD	DC Brandon Mitsuka	Villa Park FD
DC Jamie Tunk	Darien-Woodridge FPD	Chief Jeff Keefe	West Chicago FPD
Chief Scott Spinazola	Downers Grove FD	DC Ric Ciszewski	West Chicago FPD
DC Rob Pekelder	Downers Grove FD	Chief Colin Fleury	West Chicago PD
DC Todd Rountree	Downers Grove PD	Chief Robert Brill	Wheaton FD
DC Steve Reynolds	Elmhurst FD	Chief Steve Evans	Winfield FD
DC Brett Kaczorowski	Elmhurst PD	Chief Dave Schar (Chairman)	Winfield PD
Chief Rich Cassady	Glenside FD	Chief Tom Stefanson	Woodridge PD
Chief Eric Fors	Hanover Park FD	DC Dennis Brinkman	Woodridge PD
DC Craig Gomorczak	Lisle PD	Chief Rick Sanborn, Jr.	York Center FPD
Chief Krestan	Lisle-Woodridge FPD		

ABSENT: Chief William Gabrenya – Bartlett FD; Chief Geoffrey Pretkelis – Bartlett PD; Chief Marc Loftus – Burr Ridge PD; Chief Don Cummings – Carol Stream PD; Chief Mike DeVries – Downers Grove PD; Chief Guy Papa – DuPage County Sheriff; Chief Chris Clark – Glen Ellyn FD; Chief Phil Norton – Glen Ellyn PD; Chief Andy Johnson – Hanover Park PD; Chief Jefferey Pindelski – Hinsdale FD; Chief Brian King – Hinsdale PD; Chief Tom Wirsing – Lombard PD; Chief Brian Strockis – Oak Brook PD; Chief Casey Calvello – Oakbrook Terrace PD; Chief Michael Rivas – Villa Park PD; Chief Andy Dina – Warrenville FD; Chief Sam Bonilla – Warrenville PD; Chief Lauren Kaspar – Willowbrook PD; Chief P.J. Youker – Wheaton PD

DU-COMM STAFF: DD Benjamin, Training Manager Schretter, MIS Manager Klein, QA Miller, OM Martin, Executive Secretary Regalado

#### 2. Approval of Minutes

A. October 8, 2024

B. November 5, 2024

Chief Fors made a motion to approve October 8, 2024 and November 5, 2024 minutes and Chief Stefanson seconded. Motion passed by unanimous voice vote.

#### 3. Executive Committee

A. December 18, 2024

Chief Schar reported

- A proclamation was made for Fire Chief Patrick Tanner's retirement.
- The Committee approved JCSS Master Alarm Agreement renewal, the Village of Woodridge MOU amendment, and the Acting Executive Director appointment.
- The next meeting is January 22<sup>nd</sup>.

#### 4. Report of the Committees

A. Support Services (Chief Robert Brill)

- No report.
- The next meeting is February 5<sup>th</sup>.

B. Police Operations (Chief Lauren Kaspar)

Bartlett FPD • Bartlett PD • Bloomingtondale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills FD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard FD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

- No report-November meeting was cancelled.
- The next meeting is January 22<sup>nd</sup>.

## C. Fire Operations (Chief Eric Fors)

Chief Fors reported

- The committee thanked Chief Tanner for his years of service as Fire Ops Chair.
- The committee is starting to review radios and policies, including Mayday policies.
- Next meeting is January 16<sup>th</sup>.

## 5. ETSB Report

### A. ETSB

DD Benjamin reported

- The ETSB met on December 11<sup>th</sup> and January 8<sup>th</sup>.
- Funds were approved for encryption for the new radios.
- Funds were approved for the new Winfield Fire Station alerting system.
- A change order for the fire mics and additional expenses for channel selector mics were approved.
- New members were introduced: Cheryl Markey (citizen at large) and Chief McCarthy (Sheriff's Office).
- The State's Attorney's office provided an opinion on the expenditures of 9-1-1 surcharge funds, reiterating that ETSB-purchased radios must be used in the chain of events from 9-1-1 call to on-scene arrival of a responder.
- The ETSB may bill for radios not used for approved purposes.

## B. PAC Update

DD Benjamin reported

- The December 2nd meeting was cancelled due to lack of agenda.
- The main topic of the January 6th meeting was the possibility of giving the RTCCs and saturation task forces access to Command Central for mapping of police portable radios.
- There are security and privacy concerns that need to be addressed.
- Motorola may provide demos of Command Central and radios to the Police and Fire Focus groups.
- The fire service may also be able to utilize some of the features.

## 6. Staff Reports

### A. Directors Report

DD Benjamin reported

- A demand to bargain was received from the TC Union.
  - The contract expires on April 30th.
  - Negotiations will begin soon.
- Routing for LEADS was discussed in Labor Management.
  - Due to developments with the state on how LEADS can be routed, assigned seating for telecommunicators may be implemented based on where the LEADS are being routed.

## B. Operations/Training Report

TM Schretter reported

- The new Quality Assurance Manager, Ryan Miller and the new Operations Manager, MJ Martin, were introduced.
  - They will also be going through classroom training to learn the specifics of the Agencies, towns, channels, and verbiage.
- Part-timer TCs will be assisting in teaching classroom materials.
- A radio classroom is being experimented with, where trainees will receive 8 hours of basic radio and CAD training before going to their trainers.
- Staffing numbers were reviewed:
  - 74 out of 99 authorized TC positions are currently filled.
  - 64 are counted towards staffing, with 3 call takers and 7 in training.
  - One TC is evaluating for Police radio at the end of the month.
  - Two new Fire radio trainees should be ready by mid-February.
  - By the beginning of March, there should be another 3 people counted towards staffing.

## C. Support Services Report

- MIS Manager Klein noted the memo in the packet is up to date and asked if anyone had questions.

## D. Human Resources Report

In packet.

E. Revenue Expenditure Report

In packet.

## 7. Old Business

A. Mental Health Update – on hold

DD Benjamin reported

- Mental Health sessions with a trained therapist are being held for each employee. The 45-minute sessions are mandatory attendance but voluntary participation. The sessions were budgeted.
- An additional TC is attending peer-to-peer training.

B. School Safety Update– on hold

Chief Bozik noted

- The next School Safety meeting will be Wednesday, January 15. Please let Chief Bozik know if you would like to attend the meeting.

## 8. New Business

A. ETSB Committees / Groups Membership - Discussion

- On hold until the next meeting.
- The ETSB and DU-COMM are waiting for an opinion from the State's Attorney's office about whether the focus groups and other working groups with the ETSB may be subject to the Open Meetings Act.

B. DU-COMM Chiefs Committee Vice-Chairman Vacancy - Nomination of Interim Vice-Chairman (Fire)

Chief Schar explained Chief Krestan and Chief Evans are interested in filling the Vice-Chairman vacancy.

Chief Schar asked for a motion to open nominations for the Chiefs Committee Vice-Chairman.

Chief Bozik made a motion to open nominations and Chief Keefe seconded. Motion approved by unanimous voice vote.

Chief Schar asked for nominations and asked two more times for additional nominations, and there were none.

Chief Keefe made a motion to close nominations and Chief Bozik seconded. Motion approved by unanimous voice vote.

Chief Schar noted a ballot vote would be conducted with one ballot per agency. One vote per Agency was tallied by confidential paper vote. Chief Bozik and DD Benjamin collected and tallied the votes with Chief Evans having the majority of votes.

Chief Keefe made the motion to name Chief Evans Vice-Chairman of the DU-COMM Chiefs Operations Committee and Chief Bozik seconded. Motion carried by unanimous voice vote.

## 9. Other Business

A. Congratulations to Chief Keefe:

- The committee congratulated Chief Keefe on becoming Fire Chief of West Chicago.

B. Text-to-911 Update:

- Text-to-911 is still being held up by lingering issues with the phone upgrade.
- There is currently no way to transfer text messages outside the DuPage ETSB system.
- Other lingering issues need to be resolved before another big change is made to the phone system.

C. Lingering Phone System Issues:

- Concerns were raised about the 10-digit lines not having a proper backup in place.
- If the lines were to have a problem, it would require manual rerouting to a limited number of backup lines, potentially causing busy signals.

D. Appreciation:

- Retiring Vice-Chairman Chief Bozik thanked the Chiefs Operations Committee.

E. Announcement of New Roselle Fire Chief:

- Retiring Vice-Chairman Chief Bozik announced that his Deputy Chief Tim Smeltzer had been approved as Roselle FD Chief.

## 10. Adjournment

At 1:32 Chief Fors made a motion to adjourn the meeting and Chief Fleury seconded. Motion approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,  
*Kimberly Regalado*  
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