

# DU-COMM

## DuPage Public Safety Communications

420 N. County Farm Road, Wheaton, IL 60187  
(630) 260-7500 Main  
www.ducomm.org



### CHIEFS OPERATIONS COMMITTEE MEETING – MINUTES

Tuesday, September 10, 2024 – 1:00 p.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

Chief Schar called the meeting to order at 1:00 p.m.

#### 1. ROLL CALL / AGENCY:

Asst. Chief Brian Becker	Bartlett FD	DC George Hyland	Lombard FD
Chief Geoffrey Pretkelis	Bartlett PD	Chief John Turkovich	Oakbrook Terrace FD
Chief Ed Leinweber	Clarendon Hills PD	Chief Mark Bozik (Vice Chair)	Roselle FD
Chief Greg Thomas	Darien PD	Chief Bob Barreto	Roselle PD
Chief Jim Lahanis	Darien-Woodridge FPD	DC Brandon Mitsuka	Villa Park FD
DC Jamie Tunk	Darien-Woodridge FPD	DC Jeff Keefe	West Chicago FPD
DC Rob Pekelder	Downers Grove FD	Chief Lauren Kaspar	Willowbrook PD
DC Jim McGreal	Downers Grove PD	Chief Steve Evans	Winfield FD
Chief Guy Papa	DuPage County Sheriff	Chief Dave Schar (Chairman)	Winfield PD
Lt. Steve Reynolds	Elmhurst FD	Chief Tom Stefanson	Woodridge PD
Chief Chris Clark	Glen Ellyn FD	Chief Rick Sanborn, Jr.	York Center FPD
Chief Eric Fors	Hanover Park FD	DC Bret Mowery	York Center FPD
DC Scott Gray	Lisle-Woodridge FPD		
Chief Rick Sander	Lombard FD		

ABSENT;; Chief Matthew Beyer – Bloomingdale FD; Acting Chief Marc Loftus – Burr Ridge PD; Chief Rob Schultz – Carol Stream FD; Chief Don Cummings – Carol Stream PD; Chief Mike Korzen – Clarendon Hills FD; Chief Michael McLean - Elmhurst PD; Chief Phil Norton – Glen Ellyn PD; Chief Rich Cassady – Glenside FD; Chief Andy Johnson – Hanover Park PD; Chief John Gannelli – Hinsdale FD; Chief Brian King – Hinsdale PD; Interim Chief James Kruger – Lisle PD; Chief Tom Wirsing – Lombard PD; Chief Kevin Fleege – Oak Brook FD; Chief Brian Strockis – Oak Brook PD; Chief Casey Calvella – Oakbrook Terrace PD; Chief Michael Rivas – Villa Park PD; Chief Andy Dina – Warrenville FD; Chief Sam Bonilla – Warrenville PD; Chief Colin Fleury – West Chicago PD; Chief Robert Brill – Wheaton FD; Chief P.J. Youker – Wheaton PD;

DU-COMM STAFF: Director Robb, Finance Manager Athitakis, HR Manager Groves, Training Manager Schretter, MIS Manager Klein, Technical Services Manager Maplethorpe, Executive Secretary Regalado

Director Robb introduced new HR Manager Christine Groves. HR Manager Groves expressed her appreciation for the Agencies. Please contact her with any HR questions.

#### 2. Approval of Minutes

##### A. August 13, 2024

Chief Sanborn, Jr. made a motion to approve the August 13, 2024 minutes and Chief Lahanis seconded. Motion passed by unanimous voice vote.

#### 3. Executive Committee

##### A. August 28, 2024

Chief Schar reported

- Approved a new contract with the Mobile Stroke Unit, 800 PD Backup Gateway, and IT Support contract.
- Discussion of the Strategic Plan outline.
- The potential of the Forest Preserve joining DU-COMM.
- The next meeting is September 25.

#### 4. Report of the Committees

##### A. Support Services (Chief Eric Fors)

Chief Fors reported

- Phone cut-over is still scheduled for October 22.
- Glen Ellyn Fire has transitioned to Fire East.
- Updates were provided on the ETSB Radio Project and Fulton Weather Sirens.
- A presentation was given on Power Engage software for potential automation.

Bartlett FPD • Bartlett PD • Bloomingdale FPD • Burr Ridge PD • Carol Stream FPD • Carol Stream PD • Clarendon Hills PD • Clarendon Hills PD • Darien PD • Darien-Woodridge FPD • Downers Grove FD • Downers Grove PD • DuPage County Sheriff • Elmhurst FD • Elmhurst PD • Glen Ellyn FC • Glen Ellyn PD • Glenside FPD • Hanover Park FD • Hanover Park PD • Hinsdale FD • Hinsdale PD • Lisle PD • Lisle-Woodridge FPD • Lombard PD • Lombard PD • Oak Brook FD • Oak Brook PD • Oakbrook Terrace FPD • Oakbrook Terrace PD • Roselle FD • Roselle PD • Villa Park FD • Villa Park PD • Warrenville FPD • Warrenville PD • West Chicago FPD • West Chicago PD • Wheaton FD • Wheaton PD • Willowbrook PD • Winfield FPD • Winfield PD • Woodridge PD • York Center FPD •

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- The next meeting is October 2.

## B. Police Operations (Chief Lauren Kaspar)

- The subcommittee did not meet in July.
- The next meeting is September 25.

## C. Fire Operations (Chief Patrick Tanner)

- No report.
- Next meeting is September 19.

## 5. ETSB Report

### A. ETSB

Director Robb reported

- ETSB is working on solutions for portables and encryption.
- The upcoming ETSB meeting might be canceled due to a potential lack of quorum.

### B. PAC Update

Chief Clark reported

- The PAC approved police and fire templates, keeping DU-COMM dispatch channel names unchanged.
- The updated template will be reviewed in Fire Ops and Police Ops prior to final approval at Chiefs.
- Minor updates were mentioned regarding Clarendon Hills Wave application.
- Police encryption plans are almost complete.

## 6. Staff Reports

### A. Directors Report

Director Robb reported

- Applications for Operations Manager, Quality Assurance Manager, and Technician One positions are being finalized.
- Interviews are expected to be scheduled towards the end of the month.
- The ETSB is working with the County on public service announcements for Text to 9-1-1.
- A team will attend Peer-to-Peer training at the end of the month.

### B. Operations/Training Report

Training Manager Schretter reported

- Another person has been certified, bringing the total TCs to 62.
- Four trainees are due to certify in October.
- Contact has been made with the next four TC new hires.
- Training Manager Schretter attended Protocol 41 training (suicidal or in-crisis individuals) will be completed this week.
- New phone training, including Text to 9-1-1, has been reviewed.

### C. Support Services Report

Technical Services Manager Maplethorpe reported

- Switch updates will occur next Tuesday at 9:00 PM, potentially causing rolling outages at DU-COMM. An email reminder will be sent. Maintenance might be rescheduled if a major event is happening.

MIS Manager Klein reported

- PulsePoint AED has 65% of Fire Marshals enrolled
- Due to the CrowdStrike outage, two laptops have been set up to automatically download the internet weekly to ensure dispatch resources are available during ETSB or system outages.

### D. Human Resources Report

In packet.

### E. Revenue Expenditure Report

In packet.

## 7. Old Business

### A. Mental Health Update

Director Robb reported

- CESSA Region 8 meetings will reconvene later this month.
- The State Advisory Board is determining how to transfer calls between 9-1-1 and 9-8-8 and share location data.

- The July 1st, 2025 deadline for alternate response plans is likely to be enforced.
- Internal discussions are needed to determine dispatch protocols based on the four risk levels for mental health calls.
- Software is being developed to support these responses, but clear guidelines are needed from departments.

## B. School Safety Update

- A meeting will be held on September 20th at 11:00 AM to continue the school safety conversation.
- ESRI will be present to discuss GIS technology and a unified approach to school mapping.
- Interested personnel are encouraged to attend.

## 8. New Business

### A. Autodialer

Director Robb explained

- School districts are requesting interfaces with DU-COMM's phone systems for notification systems, including autodialers.
- The committee discussed whether these calls should come in on 9-1-1 or 10-digit lines.
- Concerns were raised about potential false alarms and the need for clear information from schools about how they will use these systems.
- The consensus was to route autodialer calls to a 10-digit number.
- Further discussion is needed on response protocols, such as calling in to verify or sending an officer.
- The issue will be raised at the school safety task force meeting next week to encourage schools to consult with DU-COMM before purchasing such systems.

## 9. Other Business

### A. Tornado Siren Public Education – Klein

MIS Manager Klein reported

- The new automated tornado siren service is explained in the packet, including its go-live date and FAQs.
- The system is currently in simulation mode, awaiting at least two real tornado warnings to trigger virtual activations before going live.
- A monitoring device went down last Wednesday, potentially due to network setup, and is being addressed with the manufacturer.

B. Chief Operations November meeting moved to November 5, 2024 due to the NHTSA Summit.

## 10. Adjournment

At 1:30 DC Keefe made a motion to adjourn the meeting and Chief Sander seconded. Motion approved by unanimous voice vote. Meeting adjourned.

Respectfully submitted,

*Kimberly Regalado*

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