

# DU-COMM

**DuPage Public Safety Communications**  
420 N. County Farm Road, Wheaton, IL 60187  
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www.ducomm.org



## BOARD OF DIRECTORS MEETING – MINUTES

Wednesday, April 24, 2024 – 7:30 a.m.  
DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:30 a.m. Mayor Brummel called the meeting to order.

- 1. Roll Call**
- |                                 |                          |
|---------------------------------|--------------------------|
| Mayor David Brummel (Chairman)  | City of Warrenville      |
| Police Chief Geoffrey Pretkelis | Village of Bartlett      |
| Administrator Evan Walter       | Village of Burr Ridge    |
| Manager William Holmer          | Village of Carol Stream  |
| Administrator Bryon Vana        | City of Darien           |
| Manager David Fieldman          | Village of Downers Grove |
| Manager James Grabowski         | City of Elmhurst         |
| Manager Mark Franz              | Village of Glen Ellyn    |
| Mayor Rod Craig                 | Village of Hanover Park  |
| Manager Kathleen Gargano        | Village of Hinsdale      |
| Manager Scott Niehaus           | Village of Lombard       |
| Fire Chief Mark Bozik           | Village of Roselle       |
| Fire Chief Steve Stapleton      | Village of Villa Park    |
| Administrator Michael Guttman   | City of West Chicago     |
| Manager Michael Dzugan          | City of Wheaton          |
| Manager Curt Barrett            | Village of Winfield      |
| Administrator Al Stonich        | Village of Woodridge     |
| President Nick Kosiara          | Glenside FPD             |
| President Tim Deutsche          | Bloomingtondale FPD      |
| President Brent Frank           | Lisle-Woodridge FPD      |
| Fire Chief Rick Sanborn Jr.     | York Center FPD          |
- Absent:** Manager Zachery Creer – Village of Clarendon Hills; Mayor Christopher Pecak – Village of Lisle; Police Chief Brian Strockis – Village of Oak Brook; Mayor Paul Esposito – City of Oakbrook Terrace; Mayor Frank Trilla – Village of Willowbrook
- Staff:** Director Robb, Consultant Krull, DDO Benjamin, Finance/HR Manager Athitakis, Acting Technical Services Manager Maplethorpe, MIS Manager Klein, Exec Secretary Regalado
- Guests:** Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd., Manager Juliana Maller – Hanover Park; Police Chief Philip Norton – Glen Ellyn; Matt Harline – Villa Park; Police Chief Dave Schar – Winfield; Consultant Steve Herron; ETSB Director Linda Zerwin; ETSB DD Matt Theusch

## 2. Pledge of Allegiance

## 3. Public Comment

## 4. Consent Agenda

### Employee Recognition

A. Wall of Life Honoree – TC Jorge Rivera

### Minutes

B. January 24, 2024 – Minutes

Mayor Craig made a motion to approve the Consent Agenda items A and B and President Kosiara seconded. Motion passed by unanimous roll call vote.

**5. Executive Director Update**

Director Robb reported the DuPage County Board approved the DPSO IGA with DU-COMM. The Strategic Plan meeting led by Consultant Krull and Mr. Herron follows the Executive Committee meeting today and will provide valuable feedback. We await a response from the Mobile Stroke Unit concerning an updated contract. Director Robb received a first steps report from Adam Timm with Healthy Dispatcher and looks forward to implementing the recommendations. The DDO position was filled by Tyler Benjamin with 21 years of DU-COMM experience.

**6. Old Business**

**A. Phone System - Update**

Acting Technical Services Manager Maplethorpe noted AT&T continues to delay the date for cutover. DU-COMM continues to work with ETSB, AT&T, and Motorola to find solutions for the remaining issues.

**7. New Business**

**A. Bylaws Changes**

**Action Requested:** Motion to approve Bylaw changes as presented.

**Budget Impact:** N/A

Manager Niehaus thanked Administrator Bielawski and Manager Dzugan for recommending the additional changes: New member agency payment flexibility and modify the Executive Committee can appoint an interim Director no longer than 90 days with notification to BOD. These additional changes did not meet the 30-day requirement (27 days' notice), but the Board of Directors recommend waiving the 30-day review requirement. The original changes were provided with 45-day notice.

Administrator Walter made a motion to waive the 30-day review and Manager Holmer seconded. Motion passed by unanimous roll call vote.

Chief Bozik made a motion to approve the Bylaw changes as presented and Administrator Guttman seconded. Motion passed by unanimous roll call vote.

**B. DuPage County Sheriff's Office (DPSO) -- Consolidation consideration**

**Action Requested:** Motion to approve DuPage County Sherriff's Office Membership May 1, 2024

**Budget Impact:** N/A

Director Robb stated DU-COMM is prepared to take on the very large entity of DPSO as of May 1. Having the Union and TCs involved with the planning process and having interactions with the DPSO has been positive. Police Operations, Chiefs, and Executive Board have approved the consolidation, and we bring it for Board of Directors approval. Consultant Krull noted the consolidation was a fast process for a very large organization. The consolidation will allow for fewer transfers and a faster response for unincorporated areas. Director Robb reported the cutover date is scheduled for 5/1 but the date for wire lines to switch to DU-COMM will be 5/9. ETSB Director Zerwin reported ETSB submitted the order to change the ESNs (emergency system numbers), but numbers are assigned by AT&T at a national level instead of local. Calls will be transferred from ACDC to DU-COMM from 5/1-5/9. It is not a significant issue due to the joint system and CAD being available. Join us on May 1 at 7:00 a.m. to meet DPSO members at a cutover celebration.

Manager Holmer made a motion to approve the DuPage County Sherriff's Office Membership May 1, 2024 as presented and Administrator Walter seconded. Motion passed by unanimous roll call vote.

**C. Consultant contract**

**Action Requested:** Approve proposed revision to GovHR contract

**Budget Impact:** Per agreement.

The proposal is to extend the contract that expires on 4/30/2024. Consultant Krull has supported DU-COMM since last November. The proposed contract extends until 8/30/2024 not exceeding \$62,475 and does not impact the budget due to current personnel vacancies.

Manager Dzugan made a motion to approve the proposed revision to GovHR contract as presented and Manager

Grabowski seconded. Motion passed by unanimous roll call vote.

8. **Executive Closed Session for the purposes of discussing:**
- A. Personnel matters (5 ILCS 120/2 (c) 1)
  - B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
  - C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
  - D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

The BOD Committee did not go into closed session.

9. **Other Business**

10. **Adjournment**

At 7:59 a.m. Manager Grabowski made a motion to adjourn, and Administrator Guttman seconded. The motion was approved by voice vote. Meeting adjourned.

Respectfully submitted,  
*Kimberly Regalado*  
Kimberly Regalado