

DU-COMM

DuPage Public Safety Communications
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BOARD OF DIRECTORS MEETING – MINUTES

Wednesday, July 23, 2025 – 7:30 a.m.

DU-COMM, 420 N. County Farm Road, Wheaton, IL

At 7:33 a.m. Mayor Craig called the meeting to order.

1. Roll Call

Administrator Evan Walter
Manager William Holmer
Manager Zachery Creer
Administrator Bryon Vana
Manager David Fieldman
Under Sheriff Eddie Moore
Manager James Grabowski
Mayor Scott Levin
Manager Mark Franz
Mayor Rodney Craig (Interim Chairman)
Manager Kathleen Gargano
Manager Scott Niehaus
Administrator Jason Bielawski
Fire Chief Steve Stapleton
Mayor Andrew Johnson
Interim Administrator Tia Messino
Manager Michael Dzugan
Administrator Al Stonich
President Jim McCarthy
President Timothy Deutschle
President Longry Wang
Trustee Jim Williams

Village of Burr Ridge
Village of Carol Stream
Village of Clarendon Hills
City of Darien
Village of Downers Grove
DuPage County Sheriff
City of Elmhurst
City of Elmhurst
Village of Glen Ellyn
Village of Hanover Park
Village of Hinsdale
Village of Lombard
Village of Roselle
Village of Villa Park
City of Warrenville
City of West Chicago
City of Wheaton
Village of Woodridge
Bartlett FPD
Bloomingtondale FPD
Lisle-Woodridge FPD
York Center FPD

Absent: President Dan Gunsteen – Village of Bartlett; Mayor Mary Jo Mullen - Village of Lisle; Police Chief Brian Strockis – Village of Oak Brook; Mayor Paul Esposito – City of Oakbrook Terrace; Mayor Frank Trilla – Village of Willowbrook; President Carl Sorgratz – Village of Winfield

Staff: Director Robb, DD Benjamin, Finance Manager Athitakis, HR Manager Groves, Technical Services Manager Maplethorpe, MIS Manager Klein, QA Manager Ryan Miller, Exec Secretary Regalado

Guests: Attorney John Kelly - Ottosen DiNolfo Hasenbalg & Castaldo, Ltd; President Nick Kosiara – Glenside FPD

2. Pledge of Allegiance

3. Public Comment

- None

4. Consent Agenda

Recognition

- A. Wall of Life Honoree – TC Peat
- B. Wall of Life Honoree – TC Alexis Schultze
- C. Proclamation 25-006 – Judith Menough 35 Years of Service
- D. Proclamation 25-008 – President Timothy Deutschle, Bloomingtondale FPD

Minutes

- B. April 23, 2025 – Minutes
- C. June 27, 2025 – Special Call Minutes

New Business

- D. Semi-Annual review of closed session minutes to hold release.

Manager Niehaus made a motion to approve the Consent Agenda items A, B, C, D as presented, and Manager Fieldman seconded. Motion passed by a unanimous voice vote.

6. Executive Director Update

Director Robb reported

- ENP Certification (Emergency Number Professionals) - Congratulations to Deputy Director Tyler Benjamin, Technical Services Manager Erik Maplethorpe, Training Manager Amanda Schretter, Quality Assurance Manager Ryan Miller and Operations Manager MJ Martin who earned their ENP certifications.
- **Peer Support** – October 1-3 DU-COMM is hosting a multidisciplinary training for TCs and Agency Police and Fire. DuPage County 988 Health Partners are providing clinical oversight for the Peer Program.
- **Prescient** – They are still in search of a candidate to replace Scott Klein. We do have a temporary Prescient employee currently placed at DU-COMM.
- **Fire Radio Memo to ETSB** – Attorney Kelly drafted a memo encouraging agencies to read the language in the IGA carefully and speak to your legal team.

Deputy Director Benjmain reported

- **Argonne** – DD Benjamin, MIS Manager Roberts, and TS Manager Maplethorpe met with the Argonne Fire Chief and other staff to discuss technology and staff time involved in bringing them on as a contract agency. Confirmed Argonne's entire campus is in DuPage County. Information gained will be used to develop the final proposal.

7. Old Business

- None

8. New Business

A. 2025 Board Elections

- The Election Policy was read by Director Robb.
- Mayor Craig stated the recommended election slate has been provided and asked for a motion to open nominations.

Manager Fieldman made a motion to open the 2025 Board Election Nominations, and Trustee Williams seconded. Motion passed by a unanimous voice vote.

- Mayor Craig asked three times if there were nominations from the floor and there were none.

Manager Grabowski made a motion to close the 2025 Board Election Nominations, and Manager Holmer seconded. Motion passed by a unanimous voice vote.

Manager Fieldman made a motion to approve the recommended 2025 Election Slate as presented, and Trustee Williams seconded. Motion passed by a unanimous voice vote.

B. MIS RFP

- Director Robb recommended cancelling the MIS RFP due to the other candidates not being IT qualified for 911 dispatch center environment. A contract was negotiated with Prescient for approval on the recommendation from the Finance Subcommittee and the Executive Committee.

Manager Gargano made a motion to approve cancelling the MIS RFP and approve the Prescient Contract as presented, and Administrator Walter seconded. Motion passed by a unanimous roll call vote.

C. Application to access Talkgroups issued by STARCOM21 to DuPage County ETSB

- Discussion on future radio expenses.
 - Future fees for airtime and purchasing new radios?
 - Ask ETSB where are the funds going? They should be going to the PSAPs.

- Create a buying group for cost effectiveness?
- Fire radios not distributed yet.
- At the June Executive Committee meeting Director Robb was directed to prepare a summary of ETSB issues and how it relates to the Strategic Plan, and she will share the summary at today's Executive Committee meeting.

Mayor Johnson made a motion to delegate approval to the Executive Committee for DU-COMM's Application to Access Talkgroups issued to STARCOM21 to DuPage County ETSB as presented, and Manager Grabowski seconded. Motion passed by a unanimous voice vote.

D. FYE26 Budget Amendment and Vehicle Purchase

Administrator Walter made a motion to approve the FYE26 Budget Amendment and vehicle purchase as presented, and Manager Grabowski seconded. Motion passed by a unanimous roll call vote.

E. Annual Review of Executive Director

- 3% increase consistent with all non-union employees and the Union contract. Retroactive pay from May 1, 2025.
- In recognition of Director Robb's career experience, we recommend moving her to the 5-year employee level which has an additional week of PTO.

Manager Niehaus made a motion to approve the Executive Director's performance increase of 3% and grant an additional week of PTO as presented, and Administrator Walter seconded. Motion passed by a unanimous roll call vote.

9. **Executive Closed Session for the purposes of discussing:**

- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

The Board of Directors did not enter Closed Session.

10. **Other Business**

- A. October BOD and Executive Committee meeting moved to Thursday, October 23 to allow staff to attend professional development.

11. **Adjournment**

At 8:09 a.m. Manager Holmer made a motion to adjourn, and Manager Fieldman seconded. The motion was approved by voice vote. Meeting adjourned.

The next Board of Directors meeting is Thursday, October 23, 2025, at 7:30 a.m. at DU-COMM.

Respectfully submitted,
Kimberly Regalado
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